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MS22-002030

**Australian Government****Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

Dispatched 11:30 AM

30 NOV 2022

**To: The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional
Development and Local Government (for decision)****Subject: Your 2022 Election Commitments – Desktop Review Results****Critical Date:** Routine**Recommendations:**

1. That you **agree** to the department's suggested mitigations for selected projects at **Attachment A**.

See comments on Attachment A **Agreed** / **Not Agreed**

2. That you **note** the outcomes of the department's Desktop Review of your 2022 Government community infrastructure election commitments at **Attachments B and C**.

 Noted / **Please Discuss**
The Hon Catherine King MPDate: *9.2.23***Comments:****Key Points:**

1. The Government's election commitments are to be delivered via two programs: the Investing in Our Communities Program (IiOC) and Priority Community Infrastructure Program (PCIP). All projects in both programs will undergo a formal value for money assessment against specific criteria published in Grant Opportunity Guidelines consistent with the CGRGs and PGPA Act. ✓
2. In line with the Government's commitment to transparency and integrity in decision-making, you asked the department to conduct a merits review of your 2022 Australian Government community infrastructure election commitments that will be delivered within the PCIP. ✓
3. This review took the form of a Desktop Review (DTR) based on information provided by respective proponents. The DTR has considered organisation and project eligibility, co-funding arrangements and the suitability of financial arrangements in place to sustain the grant period (since grant payments are generally made in arrears). ✓

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Each section of the review was scored against an assessment framework, to ensure consistency and transparency in approach. A summary of the findings and process of the DTR can be found at **Attachments B and C**. ✓

s47E(d)

5. The findings of the DTR also indicated the majority of projects appear to easily fit within the current parameters of the PCIP and had positive responses in the financial viability section, with a score of 112 and over. s47E(d)

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8. The department will work with your office regarding the finalisation and approval of guidelines of the liOC and PCIP, which are being socialised with central agencies to assess risk and need for legislative amendment in Schedule 1AB of the Financial Framework (Supplementary Powers) Regulations 1997.
9. Projects of significant high dollar value or have significant stakeholder complexities, such as First Nations cultural considerations, will be delivered under PCIP through a separate stream which will be reflected in the proposed PCIP guidelines.

Sensitivities:

10. Proponents have been advised that completion of the DTR does not guarantee projects will be funded.

Financial impacts:

11. Nil

Attachments:

Attachment A: s47E(d)

Attachment B: Summary of Respondents

Attachment C: Summary of Process and Questionnaire

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MS22-002030

Cleared by: Meghan Hibbert
Position: Assistant Secretary
Division: Regional Programs Branch
Ph: 02 6293 s22(1)(a)
Mob: s22(1)(a)(ii)
Date: 17 November 2022

Contact Officer: s22(1)(a)(ii)
Branch: Regional Programs
Ph: s22(1)(a)(ii)
Mob: s22(1)(a)(ii)

Instructions for MPS: Nil.

Responsible Adviser: s22(1)(a)(ii)

PDMS Distribution List: Jim Betts, David Mackay, Janet Quigley and Joe Castellino

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~~PROTECTED~~**FOR NOTING - Attachment B****Summary of respondents received as at 26 October 2022**

Proponents were provided with a questionnaire (**Attachment C**) to enable an assessment of the proponent's legal status and nature, project details and viability and proponent viability and capacity. Each of these areas were scored with a maximum potential total score of 140. The majority of projects scored greater than 112.

PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***
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C-G47-002490 C-G47-002533	s47B(b)		\$5,000,000	ACT Government		123
Not provided	s47G(1)(a)		\$25,000,000	City of Wanneroo		118
C-G47-000067	s47G(1)(a)		\$15,000,000	Gladstone Regional Council		126
C-G47-000149	s47G(1)(a)		\$15,000,000	George Town Council		124
C-G47-001853	s47B(b)					

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Not provided			\$8,000,000	City of Ryde		118
C-G47-000141			\$4,500,000	Waratah - Wynyard Council		122
C-G47-001635			\$5,000,000	Derwent Valley Council		120
C-G47-001858			\$13,000,000	Burnie City Council		126
C-G47-002870			\$6,000,000	City of Canterbury-Bankstown		118
C-G47-001060			\$15,000,000	Glen Eira City Council		126
C-G47-000173			\$7,500,000	City of Darwin		132

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C-G47-00173			\$1,000,000	Central Desert Regional Council		118
C-G47-000173			\$1,000,000	Central Desert Regional Council		114
Not provided			s47G(1)(a)			
C-G47-001065	s47G(1)(a)		\$20,000,000	City of Kingston		124
C-G47-001535			\$6,000,000	City of Marion		110

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C-G47-001243			\$5,000,000	Maroondah City Council		122
C-G47-001765			\$20,000,000	Greater Hobart Strategic Partnership		114
C-G47-000077			\$25,000,000	Devonport City Council		126
Not provided			\$15,000,000	Frankston City Council		120
Not provided	s47G(1)(a)					
Not provided	s47G(1)(a)		\$5,000,000	City of Swan		126
C-G47-000244			\$10,000,000	Bayside City Council		114

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C-G47-002329			\$16,000,000	The University of Newcastle		120
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C-G47-002046			\$3,400,000	Fermentation Tasmania Ltd		109
C-G47-002768	Gerringong Surf Lifesaving Club New Clubhouse		\$5,500,000	Kiama Municipal Council	Gerringong Surf Life Saving Club	118
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C-G47-002487	s47G(1)(a)		\$20,000,000	City of Melbourne		118
Not provided			\$5,400,000	City of Kalamunda		111
C-G47-001300			\$2,500,000	Inner West Council		128

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C-G47-001481	s47B(b)					
C-G47-000166	s47G(1)(a)		\$8,500,000	City of Parramatta Council		124
C-G47-000165	s47G(1)(a)		\$12,800,000	Blacktown City Council		128
C-G47-002741	s47G(1)(a)		\$10,500,000	Muswellbrook Shire Council		124
C-G47-002268	s47G(1)(a)		\$10,000,000	Katherine Town Council		116
Not provided	s47G(1)(a)		\$7,500,000	Cessnock City Council		126
C-G47-000107	s47G(1)(a)		\$5,000,000	City of Gosnells		124
Not provided	s47G(1)(a)		\$8,500,000	Macedon Ranges Shire Council		124
C-G47-001196	s47G(1)(a)		\$15,000,000	Macedon Ranges Shire Council		130

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Not provided	s47G(1)(a)		\$1,000,000	Blue Mountains City Council		124
C-G47-000037			\$17,700,000	City of Greater Dandenong		128
C-G47-000037			\$2,300,000	City of Greater Dandenong		126
C-G47-000131			\$2,500,000	City of Marion		116
C-G47-001744			\$13,600,000	Whitehorse City Council		118
Not provided	s47G(1)(a)					
Not provided	s47G(1)(a)		\$8,000,000	City of Kalgoorlie-Boulder		112
C-G47-001287			\$8,000,000	Peel Regional Leaders Forum Inc	Regional Development Australia Peel Inc	112

PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***
C-G47-001310	Police and Community Youth Centre in Caboolture		\$5,000,000	Moreton Bay Regional Council	PCYC Caboolture	116
Not provided	s47G(1)(a)		\$5,300,000	City of Canning		130
C-G47-000089			\$7,500,000	Shoalhaven City Council		126
C-G47-000027			\$4,500,000	City of Ballarat		122
Not provided			\$5,000,000	City of Albany		126
Not provided			s47B(b)			
C-G47-001471	s47G(1)(a)		\$10,000,000	City of Holdfast Bay		120
C-G47-002203			\$5,000,000	City of Wanneroo		136

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PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***
C-G47-002663	§47G(1)(a)		\$9,000,000	Wollongong City Council		122
C-G47-001472			\$4,900,000	Yarra Ranges Shire Council		123
C-G47-000078			\$8,000,000	North Midlands Council		126
C-G47-001404	§47G(1)(a)					
C-G47-002148	§47B(b)					
Not provided	§47G(1)(a)		\$5,500,000	Muswellbrook Shire Council		126
C-G47-001922	§47G(1)(a)					
C-G47-000173	§47G(1)(a)		\$750,000 as part of \$10.5m	MacDonnell Regional Council		118
C-G47-000173	§47G(1)(a)		\$1,000,000 as part of \$10.5m	MacDonnell Regional Council		118

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	s47G(1)(a)					
C-G47-000173			\$800,000 as part of \$10.5m	MacDonnell Regional Council		112
C-G47-001523			250,000	Hume City Council		124
Not provided			2,500,000	Mitchell Shire Council		124
Not provided			3,000,000	Hawkesbury City Council		122
not provided			Remote Communities Sport and Recreation Package - Providing Women's Toilets and Changing Rooms at the Sporting Facility at Papunya	Papunya Sports Precinct Women's Change Rooms	4,050,000	MacDonnell Regional Council
not provided	s47B(b)					
C-G47-002505						

PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***
not provided	s47B(b)					
C-G47-001205	s47G(1)(a)					

*Where the proponent has recommended an alternate title to better describe the project this has been noted.

**Where the original nominated proponent has recommended another organisation is best placed to deliver the project this has been noted.

***Scores show the desktop review assessment only. As a formal recommendation for funding does not form part of this brief, these scores do not reflect value for money, project eligibility or suitability for funding.

s47E(d)

Desktop Review Process

The merits review consists of two stages: Stage 1- Desktop Review (DTR) and Stage 2 - formal Value-for-Money (VFM) assessment where each commitment is assessed against specific criteria published in Grant Opportunity Guidelines in line with the CGRGs and PGPA Act.

All election commitments valued over \$5 million, and those under \$5 million that are your election commitments will undergo the DTR assessment and the VFM assessment (includes commitments in the Priority Community Infrastructure Program). All other commitments under \$5 million will undergo a VFM.

The DTR has considered organisation and project eligibility, co-funding arrangements and financial viability to sustain the grant period (since grant payments are generally made in arrears). As Stage 1 is not a formal VFM assessment, the department will not be making any recommendations for funding in this brief.

The department, in conducting the DTR, made direct contact with potential grantees (proponents) following approval from your office on 20 September 2022. Where information was missing from the election commitment list, the department contacted the Local Government organisation to seek advice (or propose that they become the default proponent).

Using the information provided by your office the Department wrote to each nominated organisation enclosing a copy of the Desktop review Form (DTRF). The local Member of Parliament also received a copy of the latter. Proponents were requested to respond to the letter within two weeks.

The Department rang each letter recipient within five days to confirm receipt of the DTR and provided assistance and advice where required.

The Department made a follow up phone call to organisations that had not yet sent a completed DTR form a week later to determine if the Department could be of any further assistance, and to remind organisations of the submission date.

The DTR Assessment considered the following categories:

- organisation details;
- legislative requirements;
- project details; and
- financial viability.

When in doubt as to who would receive the funding (the proponent), local councils were nominated as proponent.

In some cases, when the department made its follow-up phone call, it was advised of a different proponent. A new letter and form were then created and emailed with records updated

Once information in the Desktop Review Form was reviewed for each category scores were totaled to give an overall ranking

The ranking and associated risks to the project delivery will inform the decision as to whether the project is deemed suitable to proceed to Stage 2 of the assessment process.



Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts

Desktop Review

Before you begin

The Department requires information about your project, which the Government committed to fund during their 2022 Federal Election Campaign, so that we can complete a desktop review.

The purpose of this process is to allow the Australian Government to commence program administration decisions on projects to be funded. Please answer every question. Should you have any questions on how to answer any part of the request for supplementary information please submit your query to: ec@infrastructure.gov.au

It is important to note that the Department may receive a request for access to information contained within this form. The Department will consult with you about any request to access this information. Should you reject this request, it will be dealt with under the provisions of the Freedom of Information Act 1982. Information relating to individuals will be protected under the Privacy Act 1988.

How do I submit my information?

Complete and submit this form and the necessary supporting documents via email to: ec@infrastructure.gov.au **within four weeks of receipt of this request.**

Please be advised that this form should be completed in excel, with an electronic signature.



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Organisation Details

DTR01

1. Organisation details

Legal Entity Name			
Trading Name			
ABN		ACN	
GST Status	<input type="checkbox"/> Registered		<input type="checkbox"/> Not Registered

2. a) What is your Business Structure?

<input type="checkbox"/> Local Government	<input type="checkbox"/> Incorporated Association	<input type="checkbox"/> Company
<input type="checkbox"/> Trust*	Other (please specify):	

* Must provide copy of Trust Deed

2. b) Is your organisation private, for profit?

Yes No

3. Physical (registered) address of organisation

Street Address				
Suburb/Town		State/Territory		Postcode
Organisation Email				
Organisation Website				

4. Contact details

Title		First Name		Surname	
Position		Email address			
Phone (W)			Phone (M)		

Total

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Legislative Requirements

5. a) Within the last five (5) years, has the organisation been subject to an event such as a Government investigation, liquidation, litigation or significant change of financial position? If you answer yes, please indicate what year this incident happened in the table below in 5. b)

Yes No

b) Indicate year of Government investigation, liquidation, litigation or significant change of financial position by highlighting the relevant year below.

2018	2019	2020	2021	2022
------	------	------	------	------

6. a) Has your organisation been named as part of the Royal Commission into Institutional Response to Child Sexual Abuse or been identified as being part of the National Redress Scheme?

Yes No

b) If you have answered yes, has your organisation signed up or does it intend to sign up to the National Redress Scheme?

Yes No N/A

Project Details

7. a) Project Title - Use the title from your election commitment notification. If this is not the most appropriate title, provided reason/s why under 7b)

7. b) Project Title - Provided proposed new title and your reason's why.

8. Please provide the Department with a detailed description of the project that is identified in Minister King's letter (attached). Attach additional information as required.

Eg - The project will upgrade the recreation ground through the installation of new lighting and the design and construction of sub-soil drainage, irrigation systems and resurfacing of the oval.

9. Project location, if different from the organisation's physical (registered) address at Q3, otherwise write N/A

Street Address				
Suburb/Town		State/Territory		Postcode
N/A				

If applicable, please provide a map or GPS location for the project

10. What is the name of the Traditional Custodians of the land on which the project is to be located?

11. Can you please outline the community benefits of the proposal (and the larger project if applicable)?

Eg - The construction/upgrade/redevelopment of community/sports/tourism infrastructure which will provide long-term improvements in social and economic viability to the region.

The improvement of social amenity, increased health and wellbeing and social cohesion by utilisation of the infrastructure by community groups.

Financial Viability

12. Please indicate the extent to which you have progressed the below:

Item	Not started	Started	Completed or N/A
Final designs			
Costings for project have been finalised and are current			
Co-funding has been finalised, if applicable			
All approvals received (eg council approvals)			
Leasing arrangements have been finalised, if required			

13. Does your organisation have the capacity to cover cost overruns (financial viability)?

Yes No

14. What is the total cost of the project?

15. What is the amount of Australian Government funding for this project?

16. Please be advised that no advanced payments will be provided. All payments are paid in arrears on satisfactory completion of milestones. Does your organisation have the capacity to cover costs prior to receipt of milestone payments for this project?

Yes No

17. Have you completed a tender/procurement process and appointed a preferred contractor for this project?

Yes No

18. Have you commenced construction of this project?

Yes No

19. Will this project be completed and operational within three years of execution of a funding agreement?

Yes No

20. Does your project have community support?

Yes No

21. a) Are there any significant risks to your project?

Yes No

21 b) If yes, do you have or do you plan to have mitigation measures in place to minimise the risks?

Yes No

22. Have you previously received Australian Government funding for this project?

Yes No

23. If your organisation has received funding from the Australian Government for any other project in the last 5 years, has this funding been acquitted?

Yes No N/A

Authorisation

I, **<full name of Authorised Officer>** as **<position/title>** of **<organisation name>** **<postal address>**

Confirm that:

- I am a person authorised to make this declaration on behalf of my organization;
- The information provided in this form and all appended documents is complete and correct. I understand the information provided will form the basis of the Department's desktop review of the project.

Signature of Authorised Officer

Date



Australian Government

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

**To: The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional
Development and Local Government (for decision)**

Subject: Your 2022 Election Commitments – Desktop Review Results

Critical Date: Routine

Recommendations:	
1. That you agree to the department’s suggested mitigations for selected projects at Attachment A .	Agreed / Not Agreed
2. That you note the outcomes of the department’s Desktop Review of your 2022 Government community infrastructure election commitments at Attachments B and C .	Noted / Please Discuss
The Hon Catherine King MP	Date:
Comments:	

Key Points:

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Attachments:

- Attachment A: ^{s47E(d)}
- Attachment B: Summary of Respondents
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Cleared by: Meghan Hibbert
Position: Assistant Secretary
Division: Regional Programs Branch
Ph: 02 6293 s22(1)(a)(ii)
Mob: s22(1)(a)(ii)
Date: 17 November 2022

Contact Officer: s22(1)(a)(ii)
Branch: Regional Programs
Ph: s22(1)(a)(ii)
Mob: s22(1)(a)(ii)

Instructions for MPS: Nil.

Responsible Adviser: s22(1)(a)(ii)

PDMS Distribution List: Jim Betts, David Mackay, Janet Quigley and Joe Castellino

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C-G47-001300			\$2,500,000	Inner West Council		128

PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***				
C-G47-001481	s47B(b)									
C-G47-000166							\$8,500,000	City of Parramatta Council		124
C-G47-000165							\$12,800,000	Blacktown City Council		128
C-G47-002741							\$10,500,000	Muswellbrook Shire Council		124
C-G47-002268							\$10,000,000	Katherine Town Council		116
Not provided							\$7,500,000	Cessnock City Council		126
C-G47-000107							\$5,000,000	City of Gosnells		124
Not provided							\$8,500,000	Macedon Ranges Shire Council		124
C-G47-001196							\$15,000,000	Macedon Ranges Shire Council		130

PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***
Not provided	s47G(1)(a)		\$1,000,000	Blue Mountains City Council		124
C-G47-000037			\$17,700,000	City of Greater Dandenong		128
C-G47-000037			\$2,300,000	City of Greater Dandenong		126
C-G47-000131			\$2,500,000	City of Marion		116
C-G47-001744			\$13,600,000	Whitehorse City Council		118
Not provided	s47G(1)(a)					
Not provided	s47G(1)(a)		\$8,000,000	City of Kalgoorlie-Boulder		112
C-G47-001287			\$8,000,000	Peel Regional Leaders Forum Inc	Regional Development Australia Peel Inc	112

PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***		
C-G47-001310	Police and Community Youth Centre in Caboolture		\$5,000,000	Moreton Bay Regional Council	PCYC Caboolture	116		
Not provided	s47G(1)(a)		\$5,300,000	City of Canning		130		
C-G47-000089			\$7,500,000	Shoalhaven City Council		126		
C-G47-000027			\$4,500,000	City of Ballarat		122		
Not provided			\$5,000,000	City of Albany		126		
Not provided			s47B(b)					
C-G47-001471					\$10,000,000	City of Holdfast Bay		120
C-G47-002203					\$5,000,000	City of Wanneroo		136

PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***
C-G47-002663	§47G(1)(a)		\$9,000,000	Wollongong City Council		122
C-G47-001472			\$4,900,000	Yarra Ranges Shire Council		123
C-G47-000078			\$8,000,000	North Midlands Council		126
C-G47-001404	§47G(1)(a)					
C-G47-002148	§47B(b)					
Not provided	§47G(1)(a)		\$5,500,000	Muswellbrook Shire Council		126
C-G47-001922	§47G(1)(a)					
C-G47-000173	§47G(1)(a)		\$750,000 as part of \$10.5m	MacDonnell Regional Council		118
C-G47-000173	§47G(1)(a)		\$1,000,000 as part of \$10.5m	MacDonnell Regional Council		118

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PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***
	s47G(1)(a)					
C-G47-000173			\$800,000 as part of \$10.5m	MacDonnell Regional Council		112
C-G47-001523			250,000	Hume City Council		124
Not provided			2,500,000	Mitchell Shire Council		124
Not provided			3,000,000	Hawkesbury City Council		122
not provided	Remote Communities Sport and Recreation Package - Providing Women's Toilets and Changing Rooms at the Sporting Facility at Papunya	Papunya Sports Precinct Women's Change Rooms	4,050,000	MacDonnell Regional Council		116
not provided	s47B(b)					
C-G47-002505						

PM & C ID	Project Title	Refined Project title (if different)*	Australian Government Funding Amount	Original Nominated Proponent	Updated proponent (if different)**	Score (total 140) ***
not provided	s47B(b) s47G(1)(a)					
C-G47-001205						

*Where the proponent has recommended an alternate title to better describe the project this has been noted.

**Where the original nominated proponent has recommended another organisation is best placed to deliver the project this has been noted.

***Scores show the desktop review assessment only. As a formal recommendation for funding does not form part of this brief, these scores do not reflect value for money, project eligibility or suitability for funding.

s47E(d)

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Desktop Review Process

The merits review consists of two stages: Stage 1- Desktop Review (DTR) and Stage 2 - formal Value-for-Money (VFM) assessment where each commitment is assessed against specific criteria published in Grant Opportunity Guidelines in line with the CGRGs and PGPA Act.

All election commitments valued over \$5 million, and those under \$5 million that are your election commitments will undergo the DTR assessment and the VFM assessment (includes commitments in the Priority Community Infrastructure Program). All other commitments under \$5 million will undergo a VFM.

The DTR has considered organisation and project eligibility, co-funding arrangements and financial viability to sustain the grant period (since grant payments are generally made in arrears). As Stage 1 is not a formal VFM assessment, the department will not be making any recommendations for funding in this brief.

The department, in conducting the DTR, made direct contact with potential grantees (proponents) following approval from your office on 20 September 2022. Where information was missing from the election commitment list, the department contacted the Local Government organisation to seek advice (or propose that they become the default proponent).

Using the information provided by your office the Department wrote to each nominated organisation enclosing a copy of the Desktop review Form (DTRF). The local Member of Parliament also received a copy of the latter. Proponents were requested to respond to the letter within two weeks.

The Department rang each letter recipient within five days to confirm receipt of the DTR and provided assistance and advice where required.

The Department made a follow up phone call to organisations that had not yet sent a completed DTR form a week later to determine if the Department could be of any further assistance, and to remind organisations of the submission date.

The DTR Assessment considered the following categories:

- organisation details;
- legislative requirements;
- project details; and
- financial viability.

When in doubt as to who would receive the funding (the proponent), local councils were nominated as proponent.

In some cases, when the department made its follow-up phone call, it was advised of a different proponent. A new letter and form were then created and emailed with records updated

Once information in the Desktop Review Form was reviewed for each category scores were totaled to give an overall ranking

The ranking and associated risks to the project delivery will inform the decision as to whether the project is deemed suitable to proceed to Stage 2 of the assessment process.



Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts

Desktop Review

Before you begin

The Department requires information about your project, which the Government committed to fund during their 2022 Federal Election Campaign, so that we can complete a desktop review.

The purpose of this process is to allow the Australian Government to commence program administration decisions on projects to be funded. Please answer every question. Should you have any questions on how to answer any part of the request for supplementary information please submit your query to: ec@infrastructure.gov.au

It is important to note that the Department may receive a request for access to information contained within this form. The Department will consult with you about any request to access this information. Should you reject this request, it will be dealt with under the provisions of the Freedom of Information Act 1982. Information relating to individuals will be protected under the Privacy Act 1988.

How do I submit my information?

Complete and submit this form and the necessary supporting documents via email to: ec@infrastructure.gov.au **within four weeks of receipt of this request.**

Please be advised that this form should be completed in excel, with an electronic signature.



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Organisation Details

DTR01

1. Organisation details

Legal Entity Name			
Trading Name			
ABN		ACN	
GST Status	<input type="checkbox"/> Registered		<input type="checkbox"/> Not Registered

2. a) What is your Business Structure?

<input type="checkbox"/> Local Government	<input type="checkbox"/> Incorporated Association	<input type="checkbox"/> Company
<input type="checkbox"/> Trust*	Other (please specify):	

* Must provide copy of Trust Deed

2. b) Is your organisation private, for profit?

Yes No

3. Physical (registered) address of organisation

Street Address				
Suburb/Town		State/Territory		Postcode
Organisation Email				
Organisation Website				

4. Contact details

Title		First Name		Surname	
Position		Email address			
Phone (W)		Phone (M)			

Total

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Legislative Requirements

5. a) Within the last five (5) years, has the organisation been subject to an event such as a Government investigation, liquidation, litigation or significant change of financial position? If you answer yes, please indicate what year this incident happened in the table below in 5. b)

Yes No

b) Indicate year of Government investigation, liquidation, litigation or significant change of financial position by highlighting the relevant year below.

2018	2019	2020	2021	2022
------	------	------	------	------

6. a) Has your organisation been named as part of the Royal Commission into Institutional Response to Child Sexual Abuse or been identified as being part of the National Redress Scheme?

Yes No

b) If you have answered yes, has your organisation signed up or does it intend to sign up to the National Redress Scheme?

Yes No N/A

Project Details

7. a) Project Title - Use the title from your election commitment notification. If this is not the most appropriate title, provided reason/s why under 7b)

7. b) Project Title - Provided proposed new title and your reason's why.

8. Please provide the Department with a detailed description of the project that is identified in Minister King's letter (attached). Attach additional information as required.

Eg - The project will upgrade the recreation ground through the installation of new lighting and the design and construction of sub-soil drainage, irrigation systems and resurfacing of the oval.

9. Project location, if different from the organisation's physical (registered) address at Q3, otherwise write N/A

Street Address				
Suburb/Town		State/Territory		Postcode
N/A				

If applicable, please provide a map or GPS location for the project

10. What is the name of the Traditional Custodians of the land on which the project is to be located?

11. Can you please outline the community benefits of the proposal (and the larger project if applicable)?

Eg - The construction/upgrade/redevelopment of community/sports/tourism infrastructure which will provide long-term improvements in social and economic viability to the region.

The improvement of social amenity, increased health and wellbeing and social cohesion by utilisation of the infrastructure by community groups.

Financial Viability

12. Please indicate the extent to which you have progressed the below:

Item	Not started	Started	Completed or N/A
Final designs			
Costings for project have been finalised and are current			
Co-funding has been finalised, if applicable			
All approvals received (eg council approvals)			
Leasing arrangements have been finalised, if required			

13. Does your organisation have the capacity to cover cost overruns (financial viability)?

Yes No

14. What is the total cost of the project?

15. What is the amount of Australian Government funding for this project?

16. Please be advised that no advanced payments will be provided. All payments are paid in arrears on satisfactory completion of milestones. Does your organisation have the capacity to cover costs prior to receipt of milestone payments for this project?

Yes No

17. Have you completed a tender/procurement process and appointed a preferred contractor for this project?

Yes No

18. Have you commenced construction of this project?

Yes No

19. Will this project be completed and operational within three years of execution of a funding agreement?

Yes No

20. Does your project have community support?

Yes No

21. a) Are there any significant risks to your project?

Yes No

21 b) If yes, do you have or do you plan to have mitigation measures in place to minimise the risks?

Yes No

22. Have you previously received Australian Government funding for this project?

Yes No

23. If your organisation has received funding from the Australian Government for any other project in the last 5 years, has this funding been acquitted?

Yes No N/A

Authorisation

I, <full name of Authorised Officer> as <position/title> of <organisation name> <postal address>

Confirm that:

- I am a person authorised to make this declaration on behalf of my organization;
- The information provided in this form and all appended documents is complete and correct. I understand the information provided will form the basis of the Department’s desktop review of the project.

Signature of Authorised Officer

Date

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MS23-004331



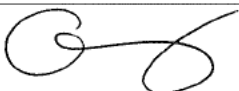
Australian Government

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

To: The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government (for decision)

Subject: Finalisation of commitments in the Investing in Our Communities and Priority Community Infrastructure Programs.

Action required by: Please action by 3 November 2023, if possible, to enable a response from the Prime Minister prior to 30 November 2023 when the programs close.

Recommendations:	
1. That you agree to the proposed transfer of the Deloraine Junior Football Club Upgrades project to the Department of Health and Aged Care.	Agreed / Not Agreed
2. That you agree to seek authority for an additional project, Shade shelters in Central Desert, Northern Territory, to be included in the Investing in Our Communities Program.	Agreed / Not Agreed
3. That you agree to seek authority for the projects at Attachment A being delivered through other arrangements —proposed to be Federation Funding Agreements, as they are not able to be delivered within the parameters of the Priority Community Infrastructure Program.	Agreed / Not Agreed
4. That you sign the letter to the Prime Minister at Attachment B seeking authority for the proposed arrangements above and providing an update on the status of the programs.	Signed / Not Signed
 The Hon Catherine King MP	
	Date: 6 Nov 23
Comments:	

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~~PROTECTED: Cabinet~~

~~PROTECTED - Cabinet~~

MS23-004331

Key Points:

1. ^{s47C} this briefing seeks your agreement to a number of actions to finalise the delivery arrangements for election commitments included in the Investing in Our Communities (IIOC) program and the Priority Community Infrastructure Program (PCIP).

Transfer between Portfolios

2. As you are aware from previous briefings, in the course of the department receiving detailed project information for commitments under the two programs, in some instances it has been determined that a commitment may best be delivered by another portfolio rather than through the IIOC or PCIP programs. To date, authority has been given for the transfer of 39 projects to other programs or portfolios, and these have now all been addressed and accounted for in either the 2023-24 Budget or in the finalisation of the upcoming 2023-24 MYEFO.
3. There is one remaining commitment in the IIOC program that has been identified as being more suitable for delivery through the Health portfolio. We recommend you agree that the \$8,000 commitment for the Deloraine Junior Football Club Upgrades project be transferred to the Department of Health and Aged Care for delivery. This has been discussed and agreed between Ministerial offices. The draft letter to the Prime Minister at **Attachment B** seeks policy authority to enable this transfer.

Additional project to be included in IIOC

4. An existing commitment relating to shade shelters for sites in the MacDonnell Ranges includes two sites at Harts Range and Nyrippi, which are located in the Central Desert. The MacDonnell Regional Council is unable to deliver commitments outside of their LGA, and it is therefore recommended you seek authority from the Prime Minister to reallocate an additional \$160,000 under the IIOC program to a new IIOC project, Shade shelters in Central Desert, Northern Territory. In discussion with the Central Desert Regional Council the department has been made aware that the Harts Range shade shelter is already constructed but there is another shade shelter location in Central Desert that could be substituted. The department considers this would be a minor scope change consistent with the intent of the commitment. Should you agree, the department will request details of the new location ahead of issuing an invitation to apply to the Central Desert Regional Council.
5. There is sufficient unallocated funding available within the IIOC program to accommodate this. If authority is granted, the department will issue the invitation to apply and work with the council to ensure an application is submitted prior to 30 November 2023.

Complex PCIP projects unlikely to be delivered within current program parameters

6. The department has also identified through discussions with grantees a small number of larger, more complex projects in PCIP that are unlikely to be able to be delivered under the current parameters of PCIP (largely due to the project construction timelines continuing beyond the program appropriation period). Details of these projects are included at **Attachment A**.
7. To ensure the commitments can be delivered, it is recommended you seek authority from the Prime Minister for these projects to be delivered through an alternate mechanism —proposed to be through the Federation Funding Agreement arrangements, subject to discussion and

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MS23-004331

negotiation with the relevant State Ministers. This is reflected in the draft letter at **Attachment B**.

8. If you agree to this approach, authority will be required from the Prime Minister prior to 30 November 2023, when the PCIP program closes for applications. The department would then work with the Department of Finance, the Treasury, and State officials to progress the revised funding arrangements, with financial implications to be reflected in the 2024-25 Budget.

Financial impacts:

9. The letter to the Prime Minister at **Attachment B** includes an update on the status of both the IIOC and PCIP programs, including the commitment amounts and unallocated funding after having taken account of the various project movements since your last update to him in July 2023.
10. If approved, the financial implications from the actions recommended in this brief will be addressed in the 2024-25 Budget context, in consultation with the Department of Finance and the Treasury.

Legal/Legislative impacts: Nil

Stakeholder Implications:

11. Resolution of these proposed changes will enable nominated organisations, including other portfolio agencies, to commence the relevant processes for delivery of these commitments.

Sensitivities

s47C

Consultation:

13. The department understands your Office has consulted with Minister Wells' Office regarding the proposed transfer of the Deloraine project. The department and your Office have also had initial discussions with relevant state government entities regarding the potential options for delivery of the complex PCIP projects, on a no prejudice basis.

Attachments:

- Attachment A:** Projects unlikely to be delivered under PCIP
Attachment B: Letter to Prime Minister

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~~PROTECTED: Cabinet~~

MS23-004331

Cleared By: Clare Chapple
Position: First Assistant Secretary
Division: Regional Development and Local
Government
Ph: 02 s22(1)(a)(ii)
Mob: s22(1)(a)(ii)
Cleared Date: 2 November 2023

Contact Officer: Katrina Kendall
Section: Major Projects and Governance
Branch
Mob: s22(1)(a)(ii)

Instructions for MPS: Nil

Responsible Adviser: s22(1)(a)(ii)

PDMS Distribution List: Jim Betts, David Mackay, Clare Chapple, Katrina Kendall, s22(1)(a)(ii)

~~PROTECTED: Cabinet~~

Projects recommended to be delivered through an alternate mechanism as they are unable to be delivered within the parameters of PCIP.

Election commitment	Nominated Organisation	Funding Commitment	Comments
Aboriginal Cultural Centre in Perth	Department of Local Government, Sport and Cultural Industries	\$50,000,000	<p>Commitment is to invest \$50 million in the Aboriginal Cultural Centre in Perth.</p> <p>The Australian Government is also providing funding towards the prefeasibility work through the Perth City Deal. Project Definition Phase is expected to be completed by November 2024. Delivery of the project (which has an anticipated total cost of more than \$500 million) is not expected until around 2030, which is well outside the PCIP appropriation period.</p> <p>The WA Government has expressed a preference for this commitment to be delivered through an FFA.</p>
Armstrong Creek Stadium	s47B(a)	\$6,000,000	<p>Commitment is to construct a sporting facility including highball, basketball, netball, badminton and volleyball.</p> <p>The facility was initially intended to serve as a venue for the 2026 Commonwealth Games.</p> <p>The VIC Government has also committed to the project and has indicated its intention of proceeding with Games venues in regional Victoria, however the project planning may not be sufficiently progressed to meet the PCIP application close date of 30 November 2023.</p> <p>Informal discussion underway with VIC Government officials to test willingness to deliver the project through an FFA if a solution under PCIP cannot be found.</p>



The Hon Catherine King MP

Minister for Infrastructure, Transport, Regional Development and Local Government
Member for Ballarat

Ref: MS23-004331

The Hon Anthony Albanese MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

Anthony

I am writing to you to seek your urgent agreement to a small number of actions to finalise the list of commitments within the Investing in Our Communities (IIOC) program and the Priority Community Infrastructure Program (PCIP). As both programs close to new applications on 30 November 2023, I would appreciate your consideration and agreement to the proposals in this letter as soon as possible, to ensure all of our election commitments can be delivered.

In July and August this year you agreed to a number of changes to project inclusions in both the IIOC and PCIP programs to account for projects being transferred between portfolios and commitments being added to, or removed from, the programs for various reasons. These actions have all now been addressed and accounted for in the finalisation of the 2023-24 MYEFO and in program reporting for the two programs. I have also recently agreed to the removal of a small number of projects from PCIP and IIOC commitment lists, as these commitments were either duplicated or have been delivered and funded under other programs.

I now seek your agreement to transfer the \$8,000 commitment for the Deloraine Junior Football Club from IIOC to the Department of Health and Aged Care for delivery. This project has been identified as being ineligible under IIOC and officials from my department have consulted with the Department of Health and Aged Care regarding the proposed transfer.

I also seek your agreement to include an additional project in the IIOC program to deliver shade shelters in Central Desert in the Northern Territory. These sites were included in an existing IIOC commitment for shade shelters in the MacDonnell Ranges, but are actually located in the Central Desert. There is sufficient unallocated funding in the IIOC program to accommodate this commitment of \$160,000, and if you agree, the Central Desert Regional Council would be invited to apply to ensure these commitments are delivered.

In addition, there are a small number of larger, more complex projects under PCIP where the commitments are unlikely to be able to be delivered under the current parameters of the program. For these commitments (outlined in Attachment A), I seek your authority to begin processes to deliver the projects through an alternate mechanism — likely to be through the Federation Funding Agreement arrangements, subject to discussion and negotiation with the relevant State Ministers.

s47C



Should you agree to these proposals, my department will work with the Department of Finance, the Treasury, your department and relevant state government agencies to ensure the commitments can be delivered in a timely manner.

Yours sincerely



Catherine King MP

6 / 11 / 2023

Enc

Attachment A

Projects recommended to be delivered through an alternate mechanism as they are unable to be delivered within the parameters of PCIP.

Election commitment	Nominated Organisation	Funding Commitment	Comments
Aboriginal Cultural Centre in Perth	Department of Local Government, Sport and Cultural Industries	\$50,000,000	<p>Commitment is to invest \$50 million in the Aboriginal Cultural Centre in Perth.</p> <p>The Australian Government is also providing funding towards the prefeasibility work through the Perth City Deal. Project Definition Phase is expected to be completed by November 2024. Delivery of the project (which has an anticipated total cost of more than \$500 million) is not expected until around 2030 (well outside the PCIP appropriation period).</p> <p>The WA Government has expressed a preference for this commitment to be delivered through an FFA.</p>
Armstrong Creek Stadium	s47B(a)	\$6,000,000	<p>Commitment is to construct a sporting facility including highball, basketball, netball, badminton and volleyball.</p> <p>The facility was initially intended to serve as a venue for the 2026 Commonwealth Games.</p> <p>The VIC Government has also committed to the project and has indicated its intention of proceeding with Games venues in regional Victoria, however the project planning may not be sufficiently progressed to meet the PCIP application close date of 30 November 2023.</p> <p>Informal discussion underway with VIC Government officials to test willingness to deliver the project through an FFA if a solution under PCIP cannot be found.</p>



Australian Government

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

To: The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government (for decision)

Subject: Finalisation of commitments in the Investing in Our Communities and Priority Community Infrastructure Programs.

Action required by: Please action by 3 November 2023, if possible, to enable a response from the Prime Minister prior to 30 November 2023 when the programs close.

Recommendations:

1. That you **agree** to the proposed transfer of the Deloraine Junior Football Club Upgrades project to the Department of Health and Aged Care.

Agreed / Not Agreed
2. That you **agree** to seek authority for an additional project, Shade shelters in Central Desert, Northern Territory, to be included in the Investing in Our Communities Program.

Agreed / Not Agreed
3. That you **agree** to seek authority for the projects at **Attachment A** being delivered through other arrangements —proposed to be Federation Funding Agreements, as they are not able to be delivered within the parameters of the Priority Community Infrastructure Program.

Agreed / Not Agreed
4. That you **sign** the letter to the Prime Minister at **Attachment B** seeking authority for the proposed arrangements above and providing an update on the status of the programs.

Signed / Not Signed

The Hon Catherine King MP

Date:

Comments:

Released under the Freedom of Information Act 1982 by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts

Key Points:

1. ^{s47C} [REDACTED], this briefing seeks your agreement to a number of actions to finalise the delivery arrangements for election commitments included in the Investing in Our Communities (IIOC) program and the Priority Community Infrastructure Program (PCIP).

Transfer between Portfolios

2. As you are aware from previous briefings, in the course of the department receiving detailed project information for commitments under the two programs, in some instances it has been determined that a commitment may best be delivered by another portfolio rather than through the IIOC or PCIP programs. To date, authority has been given for the transfer of 39 projects to other programs or portfolios, and these have now all been addressed and accounted for in either the 2023-24 Budget or in the finalisation of the upcoming 2023-24 MYEFO.
3. There is one remaining commitment in the IIOC program that has been identified as being more suitable for delivery through the Health portfolio. We recommend you agree that the \$8,000 commitment for the Deloraine Junior Football Club Upgrades project be transferred to the Department of Health and Aged Care for delivery. This has been discussed and agreed between Ministerial offices. The draft letter to the Prime Minister at **Attachment B** seeks policy authority to enable this transfer.

Additional project to be included in IIOC

4. An existing commitment relating to shade shelters for sites in the MacDonnell Ranges includes two sites at Harts Range and Nyrippi, which are located in the Central Desert. The MacDonnell Regional Council is unable to deliver commitments outside of their LGA, and it is therefore recommended you seek authority from the Prime Minister to reallocate an additional \$160,000 under the IIOC program to a new IIOC project, Shade shelters in Central Desert, Northern Territory. In discussion with the Central Desert Regional Council the department has been made aware that the Harts Range shade shelter is already constructed but there is another shade shelter location in Central Desert that could be substituted. The department considers this would be a minor scope change consistent with the intent of the commitment. Should you agree, the department will request details of the new location ahead of issuing an invitation to apply to the Central Desert Regional Council.
5. There is sufficient unallocated funding available within the IIOC program to accommodate this. If authority is granted, the department will issue the invitation to apply and work with the council to ensure an application is submitted prior to 30 November 2023.

Complex PCIP projects unlikely to be delivered within current program parameters

6. The department has also identified through discussions with grantees a small number of larger, more complex projects in PCIP that are unlikely to be able to be delivered under the current parameters of PCIP (largely due to the project construction timelines continuing beyond the program appropriation period). Details of these projects are included at **Attachment A**.
7. To ensure the commitments can be delivered, it is recommended you seek authority from the Prime Minister for these projects to be delivered through an alternate mechanism —proposed to be through the Federation Funding Agreement arrangements, subject to discussion and

negotiation with the relevant State Ministers. This is reflected in the draft letter at **Attachment B**.

8. If you agree to this approach, authority will be required from the Prime Minister prior to 30 November 2023, when the PCIP program closes for applications. The department would then work with the Department of Finance, the Treasury, and State officials to progress the revised funding arrangements, with financial implications to be reflected in the 2024-25 Budget.

Financial impacts:

9. The letter to the Prime Minister at **Attachment B** includes an update on the status of both the IIOC and PCIP programs, including the commitment amounts and unallocated funding after having taken account of the various project movements since your last update to him in July 2023.
10. If approved, the financial implications from the actions recommended in this brief will be addressed in the 2024-25 Budget context, in consultation with the Department of Finance and the Treasury.

Legal/Legislative impacts: Nil

Stakeholder Implications:

11. Resolution of these proposed changes will enable nominated organisations, including other portfolio agencies, to commence the relevant processes for delivery of these commitments.

Sensitivities

s47C



Consultation:

13. The department understands your Office has consulted with Minister Wells' Office regarding the proposed transfer of the Deloraine project. The department and your Office have also had initial discussions with relevant state government entities regarding the potential options for delivery of the complex PCIP projects, on a no prejudice basis.

Attachments:

- Attachment A:** Projects unlikely to be delivered under PCIP
Attachment B: Letter to Prime Minister

MS23-004331

Cleared By: Clare Chapple
Position: First Assistant Secretary
Division: Regional Development and Local
Government
Ph: 02 ^{s22(1)(a)(ii)}
Mob: ^{s22(1)(a)(ii)}
Cleared Date: 2 November 2023

Contact Officer: Katrina Kendall
Section: Major Projects and Governance
Branch
Mob: ^{s22(1)(a)(ii)}

Instructions for MPS: Nil

Responsible Adviser: ^{s22(1)(a)(ii)}

PDMS Distribution List: Jim Betts, David Mackay, Clare Chapple, Katrina Kendall, ^{s22(1)(a)(ii)}

Projects recommended to be delivered through an alternate mechanism as they are unable to be delivered within the parameters of PCIP.

Election commitment	Nominated Organisation	Funding Commitment	Comments
Aboriginal Cultural Centre in Perth	Department of Local Government, Sport and Cultural Industries	\$50,000,000	<p>Commitment is to invest \$50 million in the Aboriginal Cultural Centre in Perth.</p> <p>The Australian Government is also providing funding towards the prefeasibility work through the Perth City Deal. Project Definition Phase is expected to be completed by November 2024. Delivery of the project (which has an anticipated total cost of more than \$500 million) is not expected until around 2030, which is well outside the PCIP appropriation period.</p> <p>The WA Government has expressed a preference for this commitment to be delivered through an FFA.</p>
Armstrong Creek Stadium	§47B(a) [REDACTED]	\$6,000,000	<p>Commitment is to construct a sporting facility including highball, basketball, netball, badminton and volleyball.</p> <p>The facility was initially intended to serve as a venue for the 2026 Commonwealth Games.</p> <p>The VIC Government has also committed to the project and has indicated its intention of proceeding with Games venues in regional Victoria, however the project planning may not be sufficiently progressed to meet the PCIP application close date of 30 November 2023.</p> <p>Informal discussion underway with VIC Government officials to test willingness to deliver the project through an FFA if a solution under PCIP cannot be found.</p>



The Hon Catherine King MP

**Minister for Infrastructure, Transport, Regional Development and Local Government
Member for Ballarat**

Ref: MS23-004331

The Hon Anthony Albanese MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

I am writing to you to seek your urgent agreement to a small number of actions to finalise the list of commitments within the Investing in Our Communities (IIOC) program and the Priority Community Infrastructure Program (PCIP). As both programs close to new applications on 30 November 2023, I would appreciate your consideration and agreement to the proposals in this letter as soon as possible, to ensure all of our election commitments can be delivered.

In July and August this year you agreed to a number of changes to project inclusions in both the IIOC and PCIP programs to account for projects being transferred between portfolios and commitments being added to, or removed from, the programs for various reasons. These actions have all now been addressed and accounted for in the finalisation of the 2023-24 MYEFO and in program reporting for the two programs. I have also recently agreed to the removal of a small number of projects from PCIP and IIOC commitment lists, as these commitments were either duplicated or have been delivered and funded under other programs.

I now seek your agreement to transfer the \$8,000 commitment for the Deloraine Junior Football Club from IIOC to the Department of Health and Aged Care for delivery. This project has been identified as being ineligible under IIOC and officials from my department have consulted with the Department of Health and Aged Care regarding the proposed transfer.

I also seek your agreement to include an additional project in the IIOC program to deliver shade shelters in Central Desert in the Northern Territory. These sites were included in an existing IIOC commitment for shade shelters in the MacDonnell Ranges, but are actually located in the Central Desert. There is sufficient unallocated funding in the IIOC program to accommodate this commitment of \$160,000, and if you agree, the Central Desert Regional Council would be invited to apply to ensure these commitments are delivered.

In addition, there are a small number of larger, more complex projects under PCIP where the commitments are unlikely to be able to be delivered under the current parameters of the program. For these commitments (outlined in Attachment A), I seek your authority to begin processes to deliver the projects through an alternate mechanism — likely to be through the Federation Funding Agreement arrangements, subject to discussion and negotiation with the relevant State Ministers.

s47C



Should you agree to these proposals, my department will work with the Department of Finance, the Treasury, your department and relevant state government agencies to ensure the commitments can be delivered in a timely manner.

Yours sincerely

Catherine King MP

/ / 2023

Enc

Attachment A

Projects recommended to be delivered through an alternate mechanism as they are unable to be delivered within the parameters of PCIP.

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