

s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Friday, 25 August 2023 10:54 AM
To: IIOC
Cc: s 22
Subject: FW: Re - IIOC0225 [SEC=OFFICIAL]

Hi s 22

Thank you for the follow up.

Both application are currently on schedule to be submitted on time. We are awaiting on receiving current quotes, so this will be the only thing that may delay the submission. If this is the case we will be touch.

If we have large files that can't be sent over email, is there a drop box or similar we can use?

Regards

#ECMBODY
#QAP COB Default



s 22
Coordinator Project Services

The RISE
28 Eighth Avenue, Maylands, WA 6051 | PO Box 467, Morley, WA 6943
P: s 22 | F: s 22 | M: s 22
s 22 @bayswater.wa.gov.au | <https://bayswaterrecreation.com.au/rise>





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From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Thursday, 14 September 2023 5:08 PM
To: IIOC
Cc: s 22
Subject: s 22
Attachments: Re - IIOC0221 Women's changerooms for Morley Noranda Recreation Club [SEC=OFFICIAL]

Hi s 22

Thank you for following up regarding the Investing in our Communities grant applications.

Everything is coming together however we are still awaiting quotes to come back. We are endeavouring to get the application submitted prior to the 29 September 2023.

It seems we have two project numbers for the same project, lioc0225 and lioc221. See attached.

The City's other project is the Lightning Park Viewing Area lioc0219. This projects submission date is 12 October 2023.

Regards



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Coordinator Project Services

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s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Monday, 18 September 2023 4:37 PM
To: IIOC
Subject: City of Bayswater IIOC Grant application - Women's Change rooms
Attachments: FW: IIOC0225 Noranda City Football Club Upgrades project - change of proponent [SEC=OFFICIAL]; RE: IIOC0025 - Approval to Transfer Project [SEC=OFFICIAL]

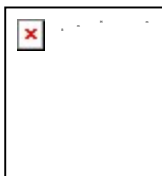
Good afternoon,

After discussion with staff I can confirm that project IIOC225 was transferred into the City's name, please see attached correspondence and confirmation of approval.

Projects IIOC225 and IIOC221 are for the same site and will have the same outcomes for the community. Both Morley Noranda Recreation Club and Noranda City Football Club are situated within the Noranda Sporting Complex. This complex also caters for a number of other sporting and recreational clubs, who will reap the benefits of this redevelopment. The City of Bayswater is treating these projects as one and will be submitting a single grant application for women's change rooms.

If you require any further information please contact me.

Cheers





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Noranda City Juniors Football Club
Morley Noranda Recreation Centre
85 McGilvray Avenue, Noranda WA 6062
contactus@norandacityfc.com.au

To whom it may concern,

This is confirmation that Noranda City Football Club agrees to transfer the Changing Room project to the City of Bayswater to take on the running of the project.

The changing room project (AG commitment of \$800,000) is for new changing rooms for Noranda City Football Club within the grounds of the Morley Noranda Recreation Club.

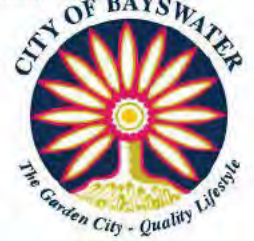
Noranda City Football Club President

s 47F



s 47F

13/04/2023



61 Broun Avenue, Morley WA 6062
PO Box 467, Morley WA 6943

P: (08) 9272 0622

F: (08) 9272 0665

mail@bayswater.wa.gov.au

National Relay Service:

1800 555 660

www.bayswater.wa.gov.au

1 May 2023

s 22

Grants Assessment Officer
Regional Development and
Local Government Division
GPO Box 594
CANBERRA ACT 2601

Dear s 22

liOC0225 Noranda City Football Club upgrades project - change of proponent

This is to confirm that the City accepts the transfer of the proposed Noranda Soccer change room redevelopment grant (liOC0225) for the sum of \$800,000 from Noranda City Football to the City of Bayswater.

The City will work with the Department, Club and other relevant stakeholders to prepare and submit the grant application as requested.

We look forward to working towards a successful project outcome. Should you wish to discuss this matter further, please contact the City's Project Services Manager, s 22 on s 22

Yours faithfully

s 22

s 22

**DIRECTOR MAJOR PROJECTS
AND COMMERCIAL ACTIVITIES**

From: s 22 <s 22 @bayswater.wa.gov.au>

Sent: Thursday, 13 April 2023 12:57 PM

To: Aly, Anne (MP) <Anne.Aly.MP@aph.gov.au>

Subject: FW: liOC0225 Noranda City Football Club Upgrades project - change of proponent [SEC=OFFICIAL]

Dear Hon Dr Anne Aly,

The Noranda City Soccer Club have been invited to apply for the Investing in our Communities funding program for change room upgrades identified for a commitment of \$800,000 (see attached letter).

Due to the nature of the project the City of Bayswater would like the project transferred from Noranda City Football Club. The City will work alongside the club through this process and the club have confirmed they are satisfied with this process, please see attached letter from the club President.

As requested below by the Department of Infrastructure can you please provide confirmation you agree with this transfer.

If you have any questions please contact me.

Regards




s 22
Coordinator Project Services

The RISE
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s 22 | [@bayswater.wa.gov.au](mailto:s 22@bayswater.wa.gov.au) | <https://bayswaterrecreation.com.au/rise>



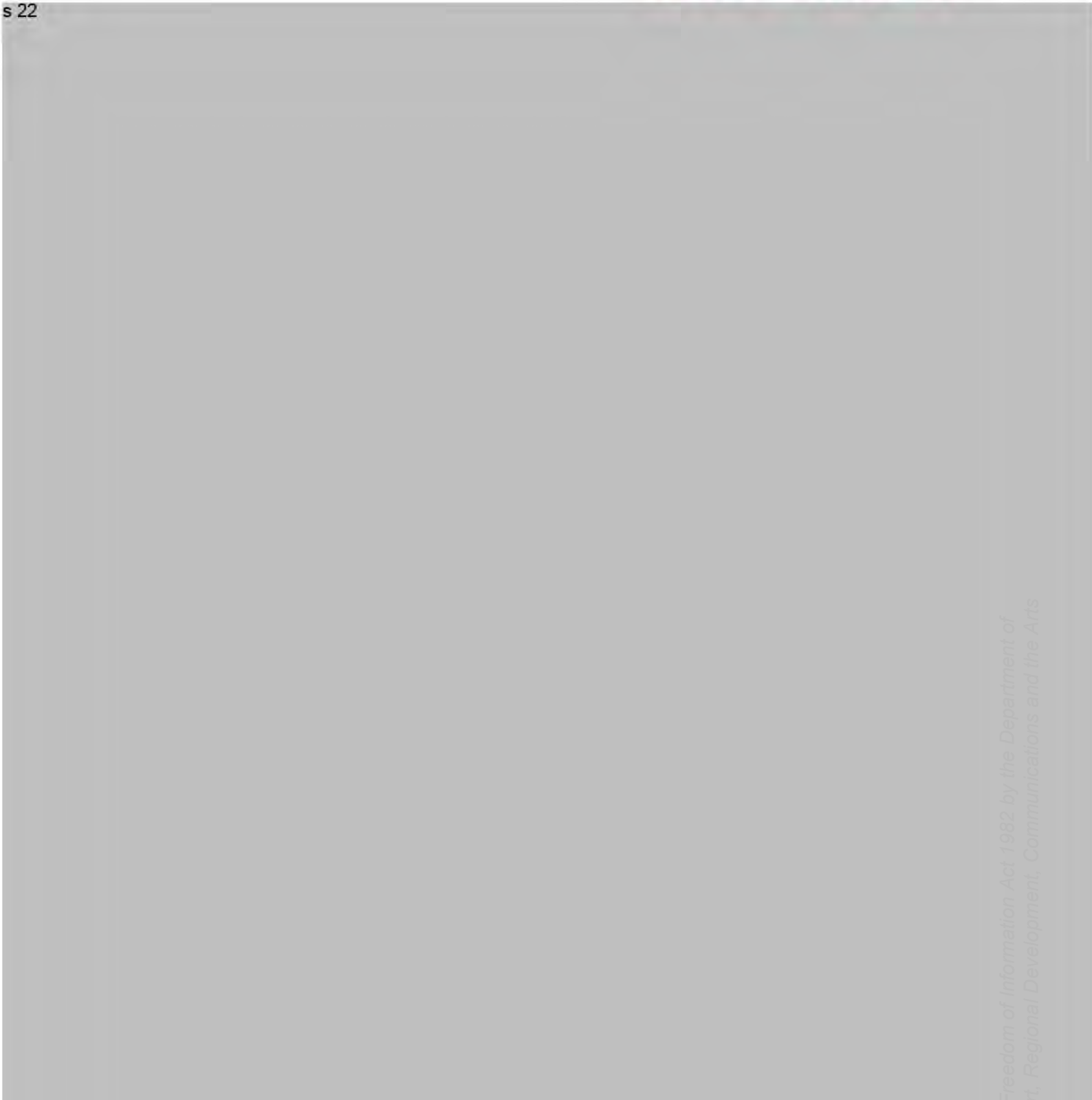
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From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Monday, 15 May 2023 11:01 AM
To: s 22 Tony Luckraft; s 22
Subject: RE: liOC0025 - Approval to Transfer Project [SEC=OFFICIAL]

Hi s 22

Thank you for confirming.

We will commence completing the required paperwork.

Regards

s 22



Released under the Freedom of Information Act 1982 by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts

s 22

Subject: FW: lioc0225 - Audited Financial Reports
Attachments: Audited Annual Financial Report 30 June 2021.pdf; IIOC0225 - Financial Report 2022.pdf

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Thursday, 28 September 2023 4:50 PM
To: IIOC <IIOC@infrastructure.gov.au>
Subject: lioc0225 - Audited Financial Reports

Good afternoon,

Please see attached audited financial reports as supporting documentation in relation to funding application lioc0225.

I will be sending multiple emails due to the file sizes of the required documents.

Regards




s 22
Coordinator Project Services

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P: s 22 | F: s 22 | M: s 22
s 22 [@bayswater.wa.gov.au](mailto:s 22 @bayswater.wa.gov.au) | <https://bayswaterrecreation.com.au/rise>





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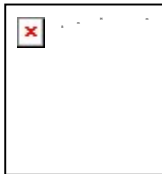
s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Thursday, 28 September 2023 4:54 PM
To: IIOC
Subject: lioc0225 - Supporting documentation 1 of 2
Attachments: Letters of support - change rooms.pdf; Procurement Policy.pdf; Risk Assessment Action Plan - Noranda Change rooms project.pdf; Contract-Management-Policy.pdf; s 47G - s 47G Sketch Plan for Women's Soccer Change Rooms at Morley-Noranda Recreation Centre Final.pdf

Good afternoon,

Please see attached supporting documentation 1 of 2 in relation to funding application lioc0225.

Regards





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Morley Bowling Club

85 McGilvray Avenue, Noranda WA 6062
ABN 79 086 569 622

Phone (08) 9275 9712
Email morleybowlingclub@gmail.com
Web morleybowlingclub.com.au

President: s 47F
Secretary: s 47F
Treasurer: s 47F

21 December 2022

s 47F

President
Noranda Football Club
85 McGilvray Avenue
Noranda WA 6062

Re: Improvement of Change Room facilities at Morley Noranda Recreation Club

Dear s 47F

The Morley Bowling Club is in full support of having the change room facilities at the Morley Noranda Recreation Club fully refurbished.

To have them upgraded to cater for both genders would be of a huge benefit to not only the Noranda Football Club but also to the other sporting bodies associated with the Morley Noranda Recreation Club.

With the Noranda Football Club looking to expand to 25 teams consisting of both men and women players, this refurbishment would be seen as an essential requirement.

From Morley Bowling Club's point of view, as we hold several big events during the season involving both men and women, and we see the refurbishment of the change rooms being of a huge benefit to us.

The Ladies netball played on the adjacent courts would also make use of these facilities as well. Several players have made the comment that if they had the ability to shower and change after their game, they would feel more comfortable to use the Morley Noranda Recreation Club facilities.

Overall, this venture would be of a huge benefit to members from all affiliate clubs for years to come.

Yours sincerely

s 47F

President
Morley Bowling Club



Brumbie Country Music Club Incorporated

PO Box 367

Mirrabooka WA 6941

As an affiliate member club of the Morley Noranda Recreation Club Inc., we write in support of a request from fellow affiliate Noranda City Football Club for funding to provide changing and showering facilities for the female players and umpires.

Football [Soccer] is a growing sport and the current facilities are inadequate already and do not allow for the future.

We trust that this issue can be addressed without delay.

Yours faithfully

s 47F

Secretary

Tel: s 47F

December 18th 2021



FOI 24-324 - Document 5 Attachment A

Morley Noranda Recreation Club Inc.
85 McGilvray Avenue
NORANDA WA 6062
ABN: 80 741 376 789
T: (08) 9276 8312
www.mnrc.com.au
info@mnrc.com.au
ABN: 80 741 376 789



16th December 2021

s 47F

President
Noranda City Football Club
85 McGilvray Ave,
Noranda, WA 6062

I write on behalf of the Morley Noranda Darts Club in support of the Noranda City Football Clubs proposal to the Federal, State and Local Governments for a grant to fund the upgrade of the football club changerooms and amenities located in the outside area of the Morley Noranda Recreation Club to assist in empowering women in local sport and grow the diversity of the Morley / Noranda area. We strongly support this grant application and the focus on building a strong community by increasing participation of the local youth both male & female.

As an organization which has been working tirelessly to improve the Morley Noranda Recreation Club, many of the other affiliates have benefited greatly.

Through this letter we, the Morley Noranda Recreation Darts Club in the event this proposal is funded look forward to including the added benefits for our members:

- Access and use of the facilities for the various fundraising activities of the Dart Club by our many volunteers.
- Increased membership.
- The ability to host more carnivals and outdoor activities by the Morley Noranda Recreation Club.

We look forward to working with Noranda City Football Club in improving both health and wellbeing in our community and achieving gender equity.

Sincerely

s 47F

s 47F

Secretary,

Morley Noranda Darts Club.

18 February 2022

Vince Connelly MP

PO Box 989

Innaloo WA

RE: Letter of Support – Noranda City FC

To Whom It May Concern,

Football West is the sole governing body for football in Western Australia and represents all levels of competition, development and coaching in metropolitan and regional areas. With over 230,000 participants in the sport, Football West, which is affiliated to Football Australia, has created an environment that brings the game to life on parks, pitches and indoor centres around the state.

Noranda City FC are a well led and progressive club based out of Noranda Sporting Complex. They are also celebrating 45 years of existence in 2022. They have approximately 280 members and have been engaged in productive club development activities such as completing Football Australia's National Club Development Program.

Football West, in alignment with City of Bayswater supports the funding application from Noranda City to develop additional accessible and inclusive change rooms to especially enhance the growth and participation of women and girls in the sport. This is especially timely given participation levels are expected to be bolstered through Perth's hosting of matches during the 2023 FIFA Women's World Cup.

It is noted that that the proposed facilities to be developed at the Noranda Sporting Complex will support a range of sports also held on the site, creating a community hub.

Football West looks forward to any support that can ensure this project comes to fruition as it will deliver significant benefits for all sport and recreation users in the community.

Yours sincerely

s 47F



s 47F



Football West - General Manager: Participation, Community and Clubs



Morley Noranda Recreation Club Inc.
85 McGilvray Avenue
NORANDA WA 6062
ABN: 80 741 376 789
T: (08) 9276 8312
www.mnrc.com.au
nfo@mnrc.com.au
ABN: 80 741 376 789

s 47F

President
Noranda City Football Club
85 McGilvray Ave,
Noranda, WA 6062

Re: Letter of support:

Dear s 47F

On behalf of the Morley Noranda Recreation Club (MNRC) we thank you for championing the upgrades to the existing changerooms within the MNRC grounds and the work regarding possible new/improved facilities at the Little Athletics field.

Given the increased diversity in members that attend the MNRC for sporting and leisure activities, the upgrades to the facilities bring a new level of opportunity and most importantly a level of inclusion, that we have not been able to provide with the current setup.

The increase in female participants across all of our codes, Football, Tennis, Bowls, Darts and those that use the areas as a meeting area, after bike rides and general outside activities; i.e Yoga in the park, and dancing provides a level of comfort, safety and opportunity to enjoy their activities, with the knowledge they can shower and refresh before moving to enjoy other activities in the local community.

The extension of extra special needs facilities allows us to increase our inclusion programs, and look further afield as we work to provide opportunities for others that may not normally have the necessary accesses and facilities required.

The MNRC and all of its members is proud to support and work with all stakeholders, to bring this project together.

Please do not hesitate to contact myself or the Executive team if we can be of any assistance.

Yours sincerely

s 47F

s 47F

President
Morley Noranda Recreation Club



Procurement Policy

Responsible Division Corporate and Strategy

Responsible Business Unit/s Governance

Responsible Officer Manager Governance

Affected Business Unit/s All Business Units

Document Ref 3658439

Purpose

This policy demonstrates the City of Bayswater's commitment to the principles of transparency, probity and good governance in procurement practices and provides guidance in ensuring full compliance with applicable legislation. The policy also provides for preference to be given wherever possible to sourcing of environmentally sustainable products.

Policy Statement

The City's Procurement Policy is based on a model policy originally developed by the WA Local Government Association and reflects the legislative amendments introduced in October 2015 and general principles for good practice. The Chief Executive Officer shall have delegated authority to approve contracts and approve claims for such contracts, and shall have further delegated authority to approve payment claims for contracts approved by Council (including variations and extensions) and contracts between the City and a prescribed organisation as set out in the Local Government (Functions and General) Regulations 1996.

The objectives of the Procurement Policy are to ensure that:

1. 'Value for money' is achieved by delivering the most advantageous outcome possible while practicing transparency, fairness and equity to all potential suppliers and efficient, effective and proper expenditure of public monies.
2. All officers and employees have regard for the City's Code of Ethics when undertaking procurement-related activities, and shall observe the highest standards of ethics, integrity and accountability.
3. The Chief Executive Officer may sub-delegate authority to approve payment claims in accordance with operational requirements.
4. All payment claims shall require an authorised officer's approval in accordance with the approved sub-delegations.
5. Competitive quotations shall be obtained for procurement below the legislative tender limit of \$250,000, except where tender exemptions apply, or as provided for in the quotation requirements

set out in Attachment 'B' to the policy. Purchase orders shall also be raised for all transactions, except as where exempted in Attachment 'B'. The quotation requirements shall be as set out in Attachment 'A' and shall otherwise be consistent with the prevailing WALGA Model Policy. The detailed practice issues may be set out in a Management Guideline.

6. The City may establish a panel of pre-qualified suppliers and contractors (the panel members) in accordance with Part 4, Division 3 of the Regulations. In establishing and using a panel, the City must:

- a) clearly articulate the goods or services to be provided through the panel;
- b) provide instructions to each of the panel members regarding how work will be awarded;
- c) regularly review the performance of panel members;
- d) register all work agreements in the City's record keeping system; and
- e) not enter into a contract for work with any particular panel member (i.e. purchase order) for more than 12 months or which contains options to extend past 12 months (Division 3, reg 24AJ(2) of the Regulations).

For clarity, the panel itself (head agreements) can exist for a term of up to three years.

A panel of pre-qualified suppliers and contractors should only be created where:

- a range of similar goods and services are required on a continuing and regular basis;
- there are numerous potential suppliers and contractors that satisfy the 'value for money' test;
- The activities under the intended Panel have been assessed as of low to medium risk;
- The panel will enhance the efficiency of the City's operations; and
- The City has the capability to effectively and equitably manage the distribution of work amongst the panel members

A panel shall not have less than two members. The invitation to join the panel will include the standard information as per normal request for tender as well as the following: (a) The expected number of panel members; (b) How panel members will be appointed; (c) How work will be distributed to those appointed to the panel; (d) A statement to the effect that there is no guarantee that the City will purchase a minimum amount of goods or services from members of the panel; and (e) how panel members may be replaced should the requirement arise.

6. Procurement activities shall progressively work towards embracing full sustainability and corporate social responsibility principles. Management Guidelines may set out the detailed requirements.
7. Written contracts shall be entered into for all significant procurement. Management Guidelines may set out the particulars of the contract form and terms appropriate to each type of procurement, however all agreements shall be written as 'at arm's length' transactions and on full commercial terms.
8. Options for extension may be included where appropriate, provided that they are included in the full market process. Contracts shall not be extended beyond such options and performance reviews of the contract should be conducted prior to applying any extension option.
9. Registered Aboriginal businesses may be engaged directly under the exemption provisions of the Local Government (Functions and General) Regulations 1996 ('the regulations') and accordingly, should be afforded fair opportunity to provide goods and services to the City. The City's Reconciliation Action Plan includes developing and formalising a process for procurement from Aboriginal owned businesses and it is recognised that the State Government Aboriginal Procurement Policy sets specific targets. While a specific target for local government is not mandated, procurement activity should wherever practicable, consider those targets.
10. WA disability enterprises may also be engaged directly under the exemption provisions of the regulations and the outcomes of the City's Access and Inclusion Plan 2020-24 include building partnerships with, and providing employment opportunities for, people with a disability and is aligned to the Department of Communities *Disability Services State Disability Strategy 2020-2030* which includes a strategic priority to provide jobs and economic participation. Accordingly, the WA disability enterprises should also be afforded fair opportunity to provide goods and services to the City.
11. The City's standard payment terms (30 days from receipt of invoice) shall be clearly set out in all purchasing and tendering documentation and the City shall ensure that these terms are met unless other payment terms have been negotiated and agreed by both parties.
12. Wherever practicable, preference shall be given to sourcing of accredited environmentally sustainable products. Accreditation should be third party, independently assessed against recognised industry codes of practice, or are externally assessed against industry programs for environmental impact and sustainable practices. In the absence of such accreditation, recognised self-declaration and external assessment should be considered. It is also recognised that not all businesses or services can achieve accreditation, either because no reliable accreditation exists in that field of expertise or because it concerns a small business enterprise that has not yet been able to pursue accreditation, and therefore preference should in those instances, be given to suppliers that can demonstrate that environmental policies and practices have been implemented in their operations. Management Guidelines may set out the detailed requirements.
13. Under the State Government's Buy Local Policy, Government Agencies and Local Governments, including the City, are encouraged to maximize participation of local and small businesses in the supply of goods, services and works procured or contracted by government agencies in accordance with the City's local economy objectives and the City's Strategic Community Plan.

The City encourages the development of competitive local businesses within its boundary first and secondly within the broader region. It is recognised however that not every category of goods, services or works that is purchased by the City will lend itself to supply by local businesses.

To this extent, a qualitative weighting will be included in the evaluation criteria for formal quotations and public tenders where suppliers are located within the boundaries of the City or where suppliers are able to demonstrate a benefit or contribution to the local economy. This evaluation criterion will relate to local economic benefits that result from such processes.

Definitions

“Australian Disability Enterprise” means a person or organisation recognised by the Australian Government Department of Social Services as eligible for funding support to provide employment opportunities for people with disabilities within a commercial context.

“Corporate Social Responsibility (‘CSR’)” in procurement means sourcing preference to organisations that can demonstrate compliance with ethical and regulatory standards that are acceptable to the City and can demonstrate a positive impact on the communities and markets in which they operate, including supply chains that support local business development; and ethical sourcing, labour hire and manufacturing processes.

Environmental CSR aims to reduce the business footprint on the environment and covers energy use, waste minimisation, water efficiency, emissions reduction and recycling.

“Pre-qualified supplier” means an arrangement for more than one supplier under contract so that selection can be made depending on availability at the time.

“Registered Aboriginal Business” means a person or organisation registered on the Aboriginal Business Directory WA published by the Small Business Development Corporation established under the *Small Business Development Corporation Act 1983*.

“Significant procurement” means a project of around \$40,000 or more with either a detailed scope of work, technical complexity, or involving stages of work.

“Sustainability” in the context of procurement means the purchasing of goods and services that have lower environmental impact either through low carbon emissions industry-recognised energy or water efficiency ratings, sourcing of renewable materials and end-of-life recycling or safe disposal.

“Tender Exemption” means where any of the circumstances apply as set out in regulation 11 (2) of the *Local Government Act (Functions and General) Regulations 1996* including but not limited to: a unique supplier or an emergency situation as defined by the *Local Government Act 1995*; or where the purchase is from a prescribed tender-exempt organisation such as: WA Local Government Association (Preferred Supplier Contracts or Business Services); the Department of Treasury and Finance (permitted Common Use Arrangements); Regional Local Government or another Local Government; the purchase is under auction that has been authorised by Council; or the contract is for petrol, oil, or other liquid or gas used for internal combustion engines; or a registered Aboriginal Business or Australian Disability Enterprise.

“Value for Money” means consideration of quality standards, sustainability, life cycle costing and service benchmarks, and the total costs of ownership, including the related transaction costs associated with acquisition, so as to ensure the best outcome for the City.

“**WALGA Model Policy**” means the model procurement policy developed in response to regulatory changes introduced in 2007, as included in the WALGA Procurement Handbook (updated periodically).

Related Legislation

Local Government tendering is subject to the requirements of the *Local Government Act 1995* (“the Act”) and the *Local Government Act (Functions and General) Regulations 1996* (“the Regulations”), as amended from time to time. Local government recording keeping (including procurement-related matters) is subject to the requirements of the *State Records Act 2000*.

Related Documentation

City Policy in relation to accounts for payment

City Policy in relation to using the City’s Common Seal and Signatories for Contract Execution

WA Local Government Procurement Handbook

Emission Reduction and Renewable Energy Plan.

Relevant Delegations

Risk Evaluation	High – 2 Yearly Review Cycle
Council Adoption	28 February 2017
Review/Modified	23 July 2019
Review/Modified	27 April 2021
Review/Modified	31 January 2023
Next Review Due	January 2025

ATTACHMENT 'A'

**PROCUREMENT QUOTATION AND TENDERING
REQUIREMENTS**

<p>Under \$1,000</p>	<p>At least two (2) verbal quotations should be sourced, other than for miscellaneous items under \$150, which are normally dealt with under the petty cash guidelines and therefore do not require purchase orders, and wherever practicable that should include local businesses, registered Aboriginal businesses, Australian Disability Enterprises, or companies that demonstrate that they meet the Corporate Social Responsibility principles. Appropriate file notes kept of the responses by the responsible officer. Purchase orders shall be issued as appropriate and shall form the agreement with the supplier. Direct sourcing from WALGA-Preferred Supply Contracts or State Government Common Use Agreements is permitted, provided that the supplier can demonstrate value for money and is on the relevant panel for the specific</p>
<p>Over \$1,000 and up to \$40,000</p>	<p>Three (3) written quotations shall be sought from suppliers for goods and services except where a Tender Exemption applies.</p> <p>Wherever practicable, that should include local businesses, registered Aboriginal businesses and Australian Disability Enterprises or companies that demonstrate that they meet the Corporate Social Responsibility principles. Direct sourcing from WALGA-Preferred Supply Contracts or State Government Common Use Agreements is permitted, provided that the supplier can demonstrate value for money and is on the relevant panel for the specific requirements. All quotation information shall be kept confidential.</p> <p>Responses should be in writing and include the price and a sufficient amount of information relating to the specification of goods and services being offered to determine that they meet the requirements. Templates should be used where practicable (refer to the WALGA Procurement Handbook) and the quotation request shall include a statement requiring respondents to declare any conflict of interest. Details of each quotation shall be recorded by the responsible officer including comments on which quotation offer presents best value. Purchase orders shall be issued as appropriate (simple procurement) with reference to the contract terms and all quotation information shall be kept confidential. Due to the operational nature of the requirements, some transactions shall be exempt from the requirement for purchase orders, as set out in Attachment 'B' to this policy.</p>

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<p>\$40,000 - \$250,000</p>	<p>As this will generally be a more complex procurement activity, the supplier should be provided with an appropriately-detailed specification, including: Selection Criteria; Price Schedule; and Conditions associated with responding as appropriate, and a statement shall be included requiring respondents to declare any conflict of interest. Quotation invitations should be issued simultaneously to all parties with sufficient time to ensure that they have an equal opportunity to respond. Any new information shall be provided as it arises to all prospective suppliers and the quotation responses should be assessed for compliance, then against the selection criteria, and the value for money principals. All respondents should be advised, in writing, of the outcome as soon as possible after the final determination is made and approved.</p> <p>A purchase order should be issued to the supplier and be accompanied by a contract acceptable to the City and in an appropriate form setting out the contract terms and outcomes, and all quotation information shall be kept confidential. Contract options for extension should be considered when determining the tender value. Contract execution shall be as per the limits set in the Delegated Authority Register and the Execution of Documents Policy</p>
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<p>Over \$250,000</p>	<p>Publicly advertised tenders for goods and services should be the preferred method for sourcing. Use of WALGA-Preferred Supply Contracts or State Government Common Use Agreements or exempt agencies should be considered only where competitive quotations can be achieved. Regardless of which approach is used, registered Aboriginal businesses (up to a limit of \$250,000), Australian Disability Enterprises and companies that demonstrate that they meet the Corporate Social Responsibility principles shall be given every fair opportunity to submit competitive proposals.</p> <p>Before tenders are publicly invited, the responsible officers shall develop a detailed scope of work and determine, in writing, the criteria for deciding which tender should be accepted. A statement shall be included requiring tenderers to declare any conflict of interest and the evaluation panel must be established prior to the advertising of the Tender and shall include a mix of skills and experience relevant to the nature of the purchase.</p> <p>State-wide public advertisement of the tender must precede the issuing of an appropriately-detailed specification, selection criteria, Price Schedule and Conditions of Tender, and such documentation shall be made available at least 14 calendar days prior to closing to ensure that all parties have an equal opportunity to respond. Any new information shall be advised by way of a written addendum to all registered parties as soon as possible. Tender responses shall be kept confidential and assessed, including a report to the CEO or Council, as appropriate, providing an assessment of the extent to which each tender response satisfies the selection criteria set prior to advertising the tender and the overall value for money principles.</p> <p>All tender respondents shall be advised in writing as soon as possible of the tender outcome, including the consideration, after the final determination is made and approved. Such notification shall include the name of the successful Tenderer and the total value of consideration for the winning offer shall be entered into the tender register at the conclusion of the Tender process.</p> <p>Tender determination shall be as per the limits set in the Delegated Authority Register and contract execution shall be as set out in the Delegated Authority Register and the Execution of Documents Policy.</p>
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ATTACHMENT 'B'

PURCHASE ORDER EXEMPTIONS

Agency	
	<ul style="list-style-type: none">- ATCO- Western Power- Water Corporation- Telstra- Australia Post- Contestable gas and electricity retailers (EDL and Perth Energy)

Risk Assessment - Potential Risks & Risk Action Plan

The City of Bayswater Risk Management Governance Framework is to be considered in determining the potential risk(s) and mitigation plan(s) relevant to this project.

Consequence Category	Risk Description	Prior to Treatment or Control (Consequence x Likelihood = Inherent Risk Rating)			Risk Action Plan (Treatment or Controls Proposed to reduce the Inherent Risk Rating)	After Treatment or Control (Consequence x Likelihood = Residual Risk Rating)			Responsibility
		Consequence	Likelihood	Inherent Risk Rating		Consequence	Likelihood	Residual Risk Rating	
People	Club members and General public using the reserve during construction phase	Moderate	Possible	Medium	Contractor to use barriers around the work site to prevent the general public from entering.	Moderate	Unlikely	Medium	s 22 / The City
People	City not aware when contactors are on site	Minor	Possible	Medium	Ensure all contractors read and understand the Contractor Handbook plus staff to meet supplier on site before entry. Contractor to supply all required paperwork for High Risk activity	Minor	Unlikely	Low	Contractor / The City

Consequence Category	Risk Description	Prior to Treatment or Control (Consequence x Likelihood = Inherent Risk Rating)			Risk Action Plan (Treatment or Controls Proposed to reduce the Inherent Risk Rating)	After Treatment or Control (Consequence x Likelihood = Residual Risk Rating)			Responsibility
		Consequence	Likelihood	Inherent Risk Rating		Consequence	Likelihood	Inherent Risk Rating	
Service Delivery	Contractors not aware of OSH Framework	Moderate	Unlikely	Medium	Ensure all contractors read and understand the Contractor Handbook plus staff to meet supplier on site before entry to induct and outline project in toolbox meeting Contractor to supply all required paperwork for High Risk activity	Minor	Unlikely	Low	Contractor / The City
Service Delivery	Increased costs over budget	Moderate	Possible	Medium	Research on costing has been completed and a clear scope to be included in the tender documentation	Moderate	Unlikely	Medium	The City



Contract Management Policy

Responsible Division	Governance
Responsible Business Unit/s	Governance
Responsible Officer	Manager Strategic Projects
Affected Business Unit/s	All Branches
Document Ref	3698743

Purpose

To support the City's Procurement Policy.

Policy Statement

This policy provides guidance on the review of the City's contractors prior to any extension or renewal action, to ensure performance outcomes are achieved.

The objective of this policy is to govern the execution and management of contracts entered into by the City and minimise the exposure to financial and reputational risk. This Policy is to be read in conjunction with the City's Procurement Policy and other relevant Management Guidelines.

The Manager Strategic Projects is responsible for reviewing and updating this Policy every two years or as required.

Policy Details

- Council supports an active and ongoing contractor management system which:
 - seeks opportunities for improvements in service delivery;
 - is based on contemporary risk management principles; and
 - promotes positive working relationships between contractors and the City.
- To achieve these outcomes, the City will ensure that all contracts are reviewed as per relevant Management Guidelines, prior to any extension or renewal action.
- As a business rule all City contracts above the value of \$25,000.00 that address the requirements for contract variations and exercising of extension options will be recorded and centrally registered within the City's contract management database.
- Information in the contract management database will be maintained to ensure that it remains current. All City contracts nearing expiry will undergo review and renewal in a timely manner (no less than three months prior to the contract expiry).
- All City contracts nearing expiry will undergo review and renewal in a timely manner (no less than three months prior to the contract expiry). Reviews should be consultative and clearly communicated with contractors.

The outcomes of such reviews shall be recorded in the City's record keeping system and used to inform corrective actions and guide future contracting decisions.

6. The Policy does not apply to employment contracts, non-binding Memoranda of Understanding or partnering agreements with other agencies.

Scope

This policy applies to procurement-related activities including recording of contracts and managing contractor relationships including measuring of performance against the City's requirements.

Definitions

Contracts

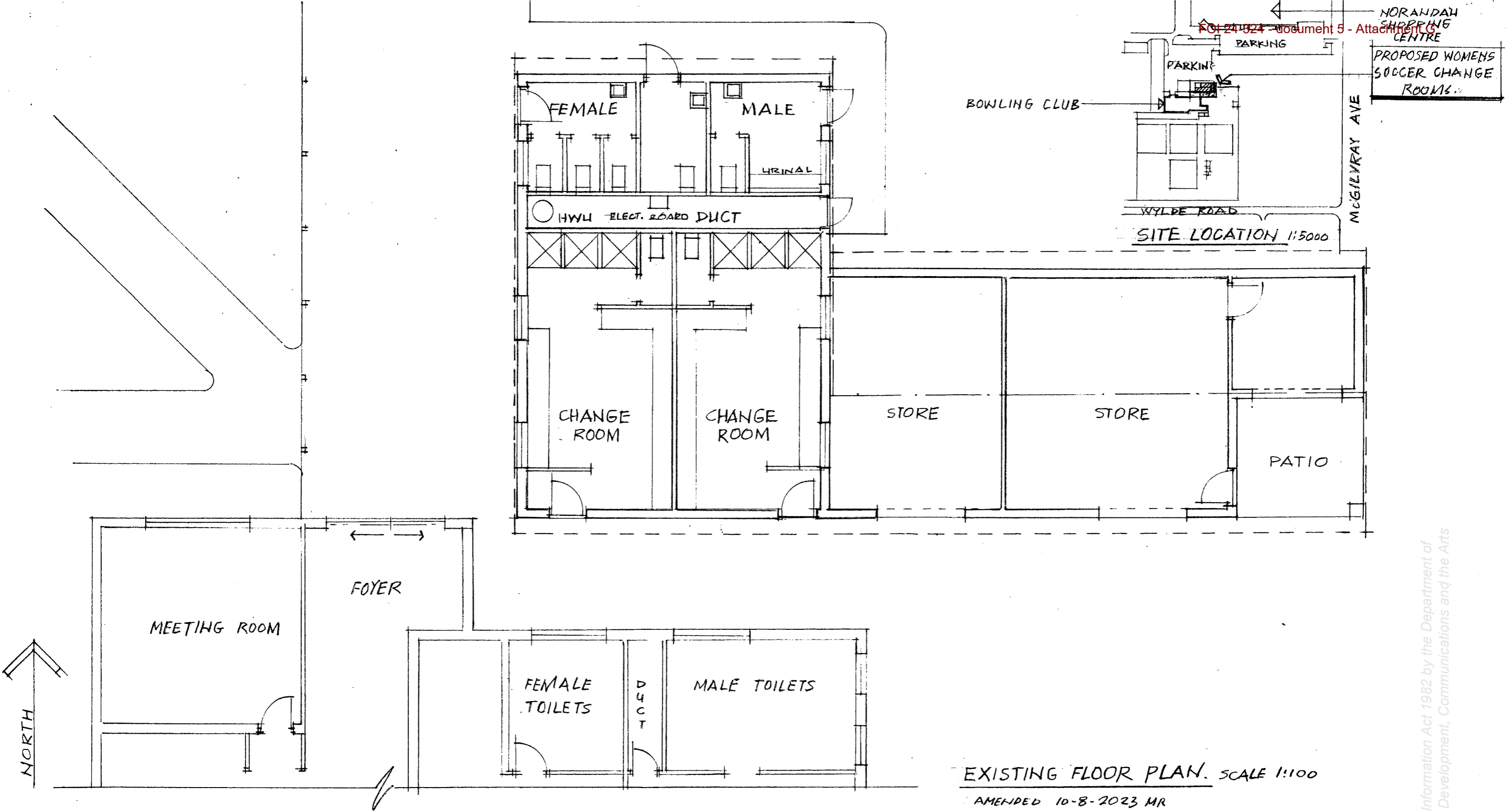
A contract is a legally binding agreement that sets out the rights and duties of the parties involved. Typical contracts entered into by the City include the provision of building maintenance, construction of civil works, supply of goods and materials and consultancy services on issues such as engineering design, industrial relations, town planning, local enforcement and community engagement.

Related Legislation

Local Government tendering is subject to the requirements of s.3.57 of the *Local Government Act 1995* and r. 11 - 24 of the *Local Government Act (Functions and General) Regulations 1996*.

Local government record keeping (including procurement-related matters) is subject to the requirements of the *State Records Act 2000*.

Relevant Delegations	
Risk Evaluation	
Council Adoption	14 May 2019
Review/Modified	23 June 2020
Review/Modified	
Review/Modified	



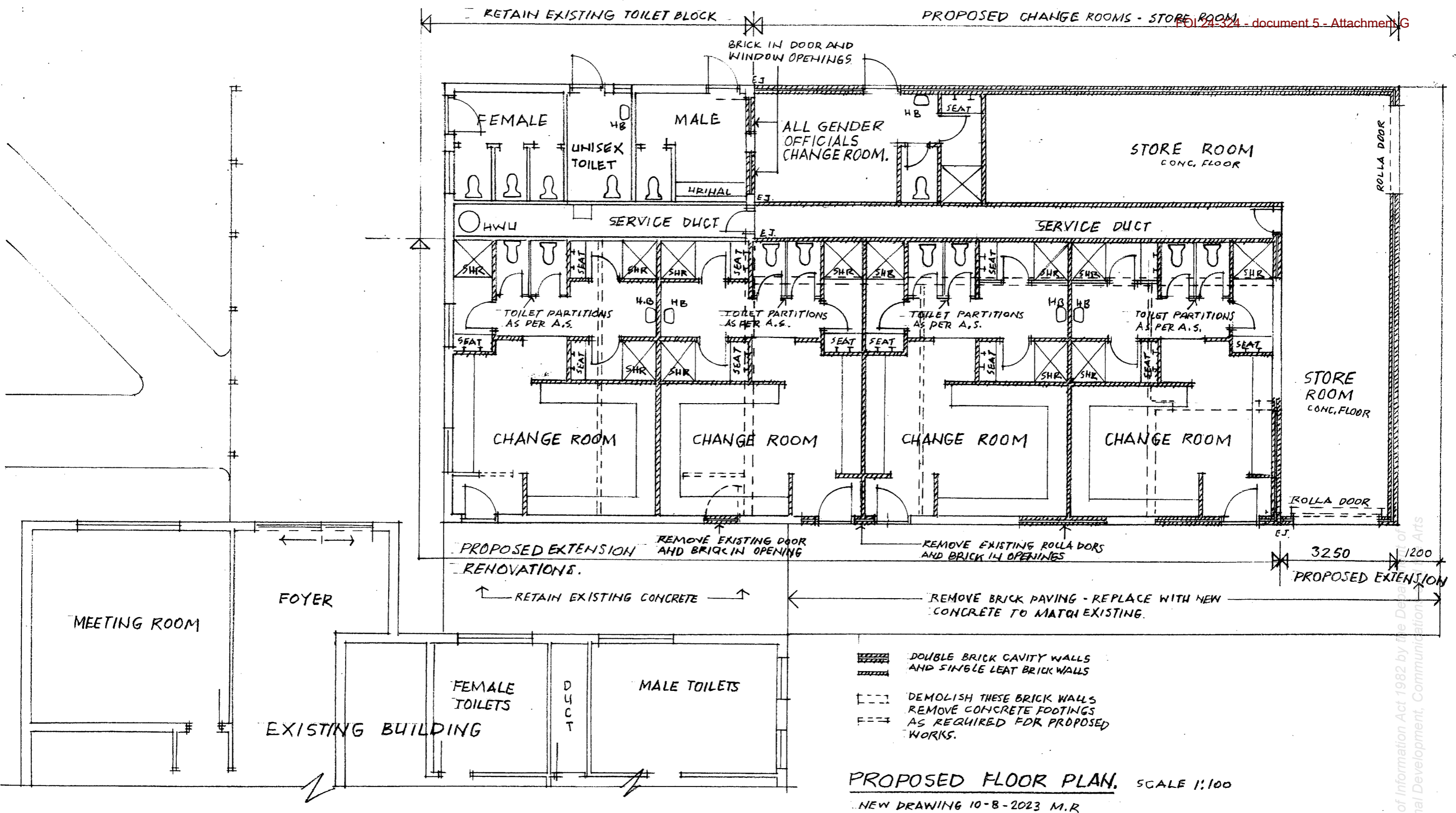
EXISTING FLOOR PLAN. SCALE 1:100
 AMENDED 10-8-2023 MR

MRODIC
 & ASSOCIATES PTY LTD
 Milorad (Mick) Rodic Architect
 Reg No. 3215
 165 SEVENTH AVENUE
 INGLEWOOD, W.A. 6052
 TEL: 9272 3533 FAX: 9370 3469
 E-MAIL: mick@mrodic.com.au
 ABN: 28 076 630 325

rev	amendment	date	by
project: PROPOSED EXTENSIONS-RENOVATIONS FOR WOMENS SOCCER CHANGE ROOMS AT MORLEY-NORANDA RECREATION CENTRE.			

client: MORLEY-NORANDA RECREATION CLUB				
notes: <ul style="list-style-type: none"> • check all levels and dimensions on site before commencing any work • all dimensions are in millimeters • dimensions shall take precedence over scale 				
drawn: M.R.	checked: M.RODIC	date: 10-8-23	scale: AS SHOWN	job no.: 2023-16
				dwg no.: A1

Information Act 1982 by the Department of
 Regional Development, Communications and the Arts



PROPOSED FLOOR PLAN. SCALE 1:100
NEW DRAWING 10-8-2023 M.R

MRODIC
& ASSOCIATES PTY LTD

Milorad (Mick) Rodic Architect
Reg No. 3215

165 SEVENTH AVENUE
INGLEWOOD, W.A. 6052
TEL: 9272 3533 FAX: 9370 3469
E-MAIL: mick@mrodic.com.au
ABN: 28 076 630 325

rev	amendment	date	by
project: PROPOSED EXTENSIONS - RENOVATIONS FOR WOMENS SOCCER CHANGE ROOMS AT MORLEY-NORANDA RECREATION CENTRE.			

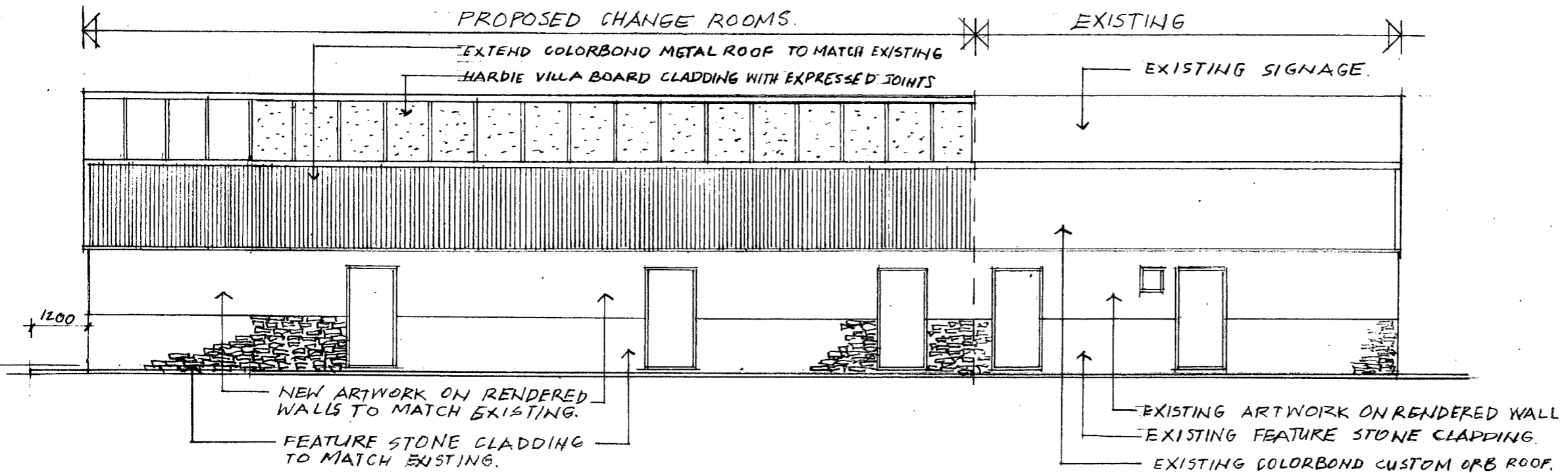
client: **MORLEY-NORANDA RECREATION CLUB**

notes:

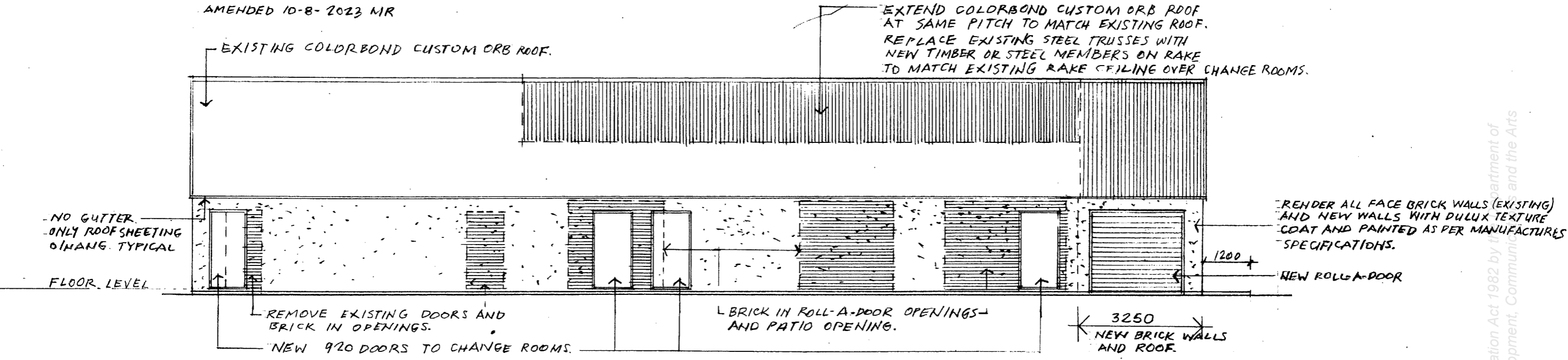
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- all dimensions are in millimeters
- dimensions shall take precedence over scale

dwg no.: **A2**

drawn: **M.R.** checked: **M.RODIC** date: **10-8-23** scale: **AS SHOWN** job no.: **2023-16**



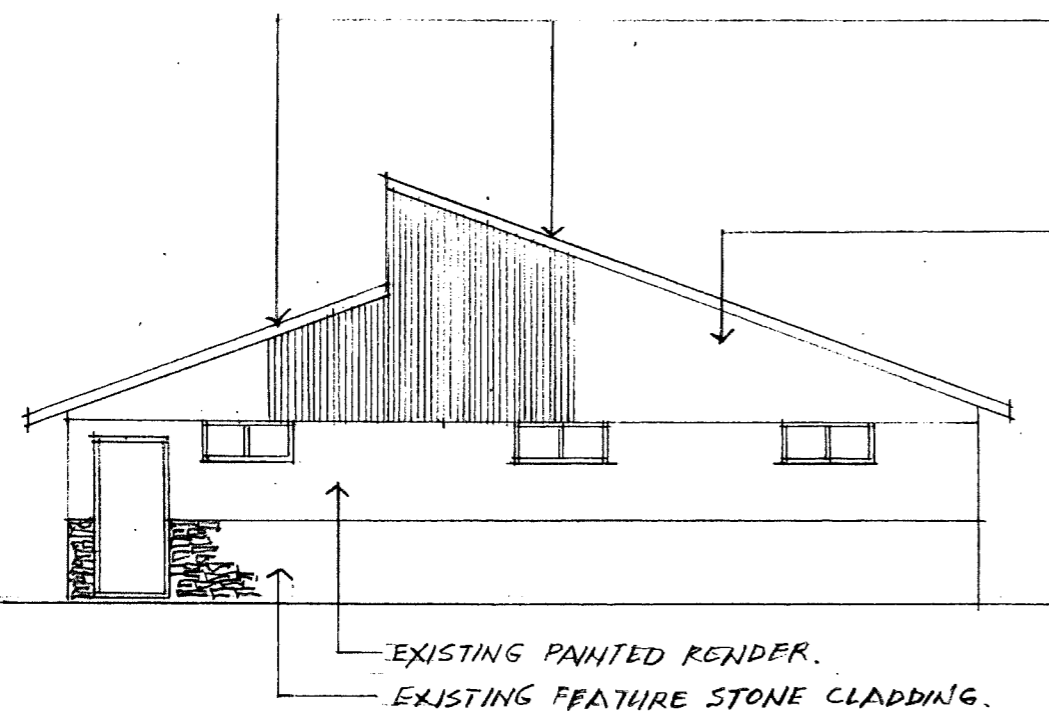
NORTH ELEVATION. SCALE 1:100.
 AMENDED 10-8-2023 MR



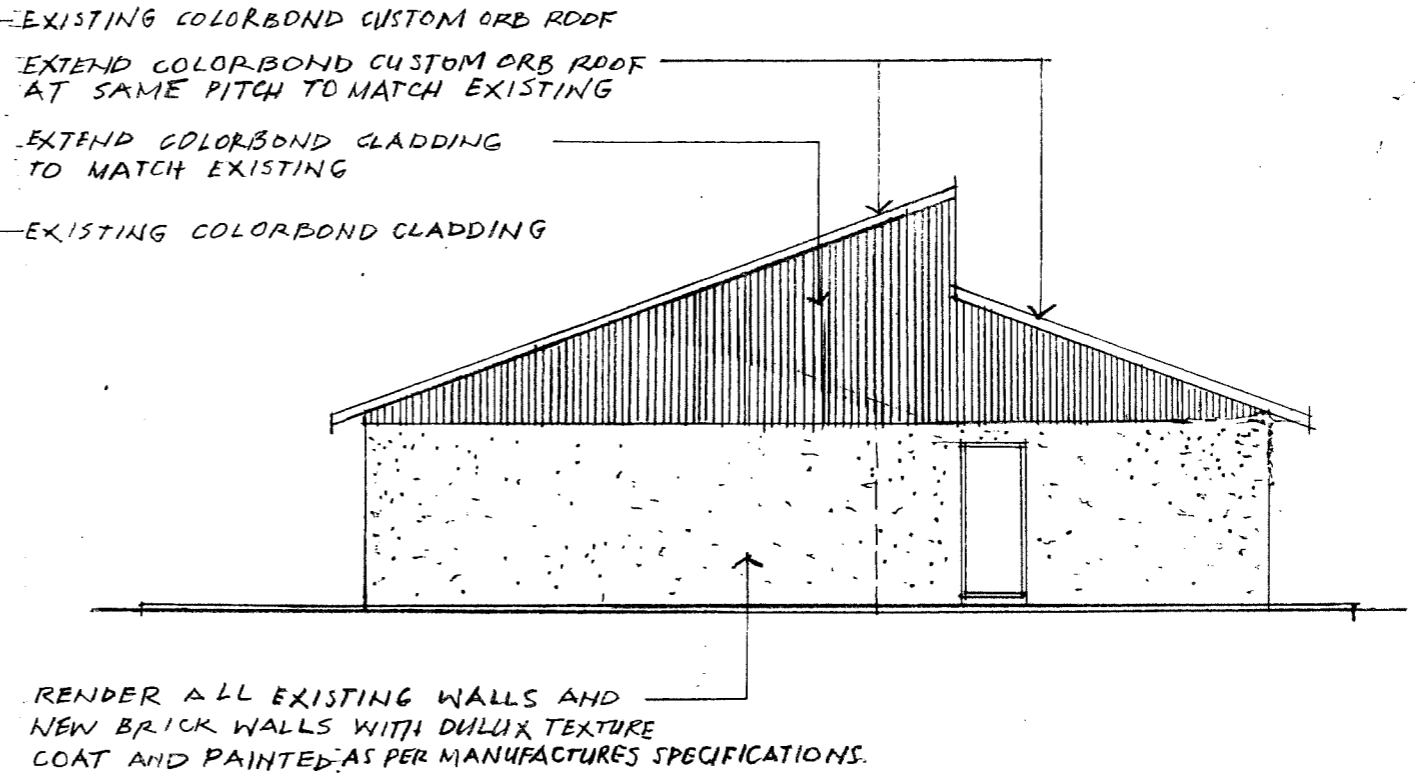
SOUTH ELEVATION. SCALE 1:100.
 AMENDED 10-8-2023 M.R

<p>MRODIC & ASSOCIATES PTY LTD</p> <p>Milorad (Mick) Rodic Architect Reg No. 3215</p> <p>165 SEVENTH AVENUE INGLEWOOD, WA. 6052 TEL: 9272 3533 FAX: 9370 3469 E-MAIL: mick@mrodic.com.au ABN: 28 076 630 325</p> <p>© COPYRIGHT 2021</p>	rev	amendment	date	by	client: MORLEY-NORANDA RECREATION CLUB	
	project: PROPOSED EXTENSIONS-RENOVATIONS FOR WOMENS SOCCER CHANGE ROOMS AT MORLEY-NORANDA RECREATION CENTRE.				notes: <ul style="list-style-type: none"> • check all levels and dimensions on site before commencing any work • all dimensions are in millimeters • dimensions shall take precedence over scale 	dwg no.: A3
	drawn:	checked:	date:	scale:	job no.:	
M.R.	M.RODIC	10-8-23	AS SHOWN	2023-16		

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WEST ELEVATION. (EXISTING) SCALE 1:100.



EAST ELEVATION. SCALE 1:100.

AMENDED 10-8-2023 M.R.

<p>MRODIC & ASSOCIATES PTY LTD</p> <p>Milorad (Mick) Rodic Architect Reg No. 3215</p> <p>165 SEVENTH AVENUE INGLEWOOD, WA. 6052 TEL: 9272 3533 FAX: 9370 3469 E-MAIL: mick@mrodic.com.au ABN: 28 076 630 325</p> <p>© COPYRIGHT 2021</p>					client: MORLEY-NORANDA RECREATION CLUB
	rev	amendment	date	by	notes: <ul style="list-style-type: none"> • check all levels and dimensions on site before commencing any work • all dimensions are in millimeters • dimensions shall take precedence over scale
	project: PROPOSED EXTENSIONS-RENOVATIONS FOR WOMENS SOCCER CHANGE ROOMS AT MORLEY-NORANDA RECREATION CENTRE.				dwg no.: A4
					drawn: M.R. checked: M.RODIC date: 10-8-23 scale: AS SHOWN job no.: 2023-16

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s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Thursday, 28 September 2023 7:26 PM
To: IIOC
Subject: lioc0225 - Application form and criteria responses
Attachments: Investing in Our Communities Funding Program - lioc0225 application form & criteria responses.pdf

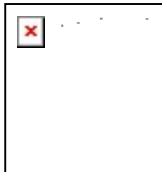
Good afternoon,

Please see attached application form and criteria responses in relation to funding project lioc0225.

This is the final of four emails in relation to submission lioc0225.

Should you have any questions, please contact me.

Regards





s 22
 Coordinator Project Services

The RISE
 28 Eighth Avenue, Maylands, WA 6051 | PO Box 467, Morley, WA 6943
 P: s 22 | F: s 22 | M: s 22
 s 22 @bayswater.wa.gov.au | <https://bayswaterrecreation.com.au/rise>





  The City of Bayswater acknowledges the Traditional Custodians of the land, the Whadjuk people of the Noongar Nation, and pays its respects to Elders past, present and emerging.

This email message and any attached files may contain information that is confidential and subject of legal privilege intended only for use by the individual or entity to whom they are addressed. Any unauthorised use, copying, circulation, forwarding, printing or publication of this message and/or attachments or disclosure of the information contained therein by the recipient, is strictly forbidden.

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Australian Government

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

Investing in Our Communities - Application Form

ABOUT THE INVESTING IN OUR COMMUNITIES PROGRAM

The Investing in Our Communities Program (liOC) delivers the Government's 2022 election commitments to provide important community and social infrastructure projects.

The program is a one-off, closed, non-competitive grants program. Your project has been identified to receive grant funding. An application is required for this program as funding cannot be provided to ineligible entities or for ineligible activities.

The liOC will run over 5 financial years from 2022-23 to 2026-27 and has been designed to achieve the following outcomes:

- enhance community infrastructure;
- encourage community cohesion; and
- have a positive impact on economic activity within communities.

Whilst the Australian Government has made a commitment of funding to your project, funds are public monies and relevant legislation applies. As such, the department has an obligation for funding to be assessed against value for money principles, prior to funding decisions being made.

Completing this form

You must read the [Grant Opportunity Guidelines](#) prior to submitting your application form.

We recommend you keep the guidelines open as you are completing your application so you can refer to them when providing your responses.

Your application must be received no later than six (6) months from the date you receive the invitation to apply.

You will need to submit the completed application form with all required supporting documentation to liOC@infrastructure.gov.au

If your response is likely to include large documents, please email the department to make arrangements to transfer these documents electronically.

You must complete all sections of the application. If a section is not applicable to your application, please indicate as N/A.

Please note the response sections in this form are character restricted. If additional space is

required for your answers, include them as an attachment.

Disclosure of Information

The Commonwealth's use and disclosure of your information, provided in this application or otherwise, is set out in the program guidelines.

Getting Help

If you require further assistance completing this form please contact us by email at liOC@infrastructure.gov.au or on 1800 044 938

ELIGIBILITY

We cannot consider your application if you do not satisfy all of the eligibility criteria. If you are deemed ineligible, you will be advised in writing.

Has your organisation been invited to apply for this program by the Australian Government or are you a sponsor organisation that has been approved to deliver the project by the department?

- Yes
 No

Has the department agreed that your organisation can act as a sponsor organisation for the project?

- Yes
 No

Do you have an Australian Business Number (ABN)?

- Yes
 No

Are you one of the following eligible entities?

- an incorporated association
 a registered charity or not-for-profit organisation
 an Australian local government body
 an Australian state or territory government body
 an incorporated trustee on behalf of a trust
 an Aboriginal and/or Torres Strait Islander Corporation registered under the [Corporations \(Aboriginal and /or Torres Strait Islander\) Act 2006](#)
 None of the above **(if selected, please specify)**

Are you registered for the purposes of GST?

- Yes
 No

Do you have an account with an Australian financial institution?

- Yes
 No

Is your organisation, or your project partner, an organisation included on the National Redress Scheme's website on the list of 'Institutions that have not joined or signified their intent to join the Scheme' (www.nationalredress.gov.au)?

- Yes
 No

Are you an employer of 100 or more employees that has not complied with [Workplace Gender Equality Act \(2012\)](#)?

- Yes
- No

Does your project include the construction, upgrade or extension of infrastructure that provides economic and social benefits to the community?

Refer to section 4 of the grant opportunity guidelines for further information on eligible and ineligible activities.

- Yes
- No

Do you own the land and infrastructure for the project?

- Yes
- No

If you answered no, you must answer yes to the following question.

If your project is situated on private land, do you have a formal arrangement, such as a lease, for the use of the land?

- Yes
- No

ENTITY DETAILS

Organisation Name	City of Bayswater
ABN	61 054 006 131

Your Organisation's Physical (registered) Address

Street Address Line 1	61 Broun Avenue
Street Address Line 2	
Suburb/Town	Morley
State/Territory	WA
Postcode	6062
Organisation Email	mail@bayswater.wa.gov.au
Organisation Website	www.bayswater.wa.gov.au

Your Organisation's Postal Address

Postal Address Line 1	PO Box 467
Postal Address Line 2	
Suburb/Town	Morley
State/Territory	WA
Postcode	6943

Authorised Person Details

An authorised person is nominated by the entity to act on behalf of the organisation.

Title (e.g. Mr/Mrs/Ms/Dr)	s22(1)(a)(ii)		
First Name			
Surname			
Position	Manager Project Services		
Telephone	(w) s22(1)(a)(ii)	(m) s22(1)(a)(ii)	(f)
Email Address	s22(1)(a)(ii)@bayswater.wa.gov.au		

PROJECT DETAILS

On this page you must provide detailed information about your proposed project.

If your application is successful, we are required to publish some details on GrantConnect and other government publications. Published details include:

- *name of the grant recipient*
- *a project title*
- *a brief project description and its intended outcome*
- *amount of grant funding awarded.*

Project title

This name should reflect the nature of the project as announced during the 2022 election campaign or the commitment made by the former Government during the 2022 Pre-Election Economic and Fiscal Outlook.

We may adjust this title for administrative purposes.

Gender Neutral Change room facility at Noranda Sporting Complex

Project manager contact details

Title (e.g. Mr/Mrs/Ms/Dr)	s22(1)(a)(ii)		
First Name	s22(1)(a)(ii)		
Surname	s22(1)(a)(ii)		
Position	Coordinator Project Services		
Telephone	(w) s22(1)(a)(ii)	(m)	(f)
Email Address	s22(1)(a)(ii) @bayswater.wa.gov.au		
Any other details relevant to the project e.g. qualifications, experience, and professional memberships (if applicable)	Relevant experience in project management of community infrastructure projects for the City of Bayswater.		

Project location

You must provide the address where your project will be undertaken. If you have multiple sites you must provide the address of each site.

If a street number is not known, please provide the Lot number.

A project site must be a street address. Do not provide a postal address, institution or building name.

If the project is at more than one location, please provide details of all locations as an attachment.

Street Address Line 1	Noranda Sporting Complex
Street Address Line 2	75 McGilvray Avenue
Suburb/Town	Noranda
State/Territory	WA
Postcode	6062

What is the name of the Traditional Custodians of the land on which the project address is located? https://aiatsis.gov.au/explore/map-indigenous-australia	Whadjuk
Project geolocation (latitude and longitude)	-31.87804061393125, 115.89516952245481

Detailed Project Description

This information will be included in your grant agreement if your application is successful.

Provide a detailed description of your project including the project scope and key activities.

This project will upgrade existing change room facilities at Noranda Sporting Complex to cater to the growth of Noranda City Soccer Club (NCSC) and other users of the Noranda Sporting Complex.

The current two change rooms are insufficient to cater for all teams and are not fit for purpose especially in relation to participating genders.

The project will use part of the existing building to extend and include the following:

- A total of 4 new gender neutral change rooms
- One gender neutral referees change room for up to 4 officials
- Large storeroom with lockable shelving
- Existing public toilet facilities to remain

If the IIOC funded project is part of a larger project, please provide details below (i.e. IIOC is funding one stage of a multi-stage project).

N/A

Project outcomes

This information will be included in your grant agreement if your application is successful.

Provide a summary of the expected project outcomes.

The project will provide the following outcomes for clubs at Noranda Sporting Complex:

- Double the number of change rooms
- Provide accessible gender neutral change rooms to cater for existing and new participants.
- Referee change room for soccer officials
- Safe change room space for all players
- Parents will have confidence that their children have an appropriate facility to use
- The new facility will showcase the clubs culture, which is one that will facilitate and support female participation.

Eligible activities *

Select the eligible activities that your project will include

- the construction of new infrastructure
- the upgrade to existing infrastructure
- the extension of existing infrastructure
- the replacement of infrastructure where there is a significant increase in benefit.

Where your activities involve the replacement of infrastructure, you will need to demonstrate the significant increase in benefit in criterion 1.

You may select more than one option.

Has your project commenced construction?

- Yes (if selected, please detail when)
- No

Any expenditure you incur on your project prior to the execution of a grant agreement is at your own risk. Due to the nature of the program, grant funding may not be provided for activities that have already commenced.

PROJECT BUDGET

Budget summary

You must provide a summary of your eligible project costs over the life of the project in a table as shown below.

We only provide grant funding based on eligible expenditure. Refer to the guidelines for guidance on eligible expenditure.

It is highly recommended you attach a detailed project budget as part of your supporting documentation.

Type of expenditure	Head of expenditure	Cost (GST exclusive)
Project expenditure		
	Prelims, Labour, Site Management	s 47G
	Demolition	
	Earthworks	
	Concrete footing, ground slab, pathways	
	Brickwork / Structural	
	Roof Structure / Cladding	
	Electrical	
	Mechanical	
	Hydraulics	
	Internal Fit out	
	External Finishes	
	Contingency	
Total		

Grant funding committed

Enter the amount of grant funding committed under the 2022/23 election commitment announcement. This amount is detailed in your invitation to apply.

\$ 800,000

Source of funding

If the total project value is more than the grant funding committed, you must provide details of how you will fund the difference.

The total of all sources of funding plus your grant, should be equal to your total project expenditure in the section above.

For all other sources of funding, you will need to provide the dollar value, name and type of contributor.

Contributors are divided into the following types:

- *Your contribution*
- *Other Commonwealth government grants*
- *Other non-Commonwealth government grants*

- *Other non-government contribution*

Your own contribution to the project is also considered a 'source of funding' and must be provided. Do not include in-kind or non-cash contributions.

You may need to provide details around whether your contribution is sourced from bank loans, equity or cash flow etc. If the co-funding is not yet confirmed, please indicate when you expect to receive confirmation.

Include N/A if nil response required.

Contributor	Amount (\$)	Status (sought/confirmed)	Details of contribution
City of Bayswater	\$155,000	To be confirmed in 2024/25 budget	Municipal

You will need to attach evidence of all contributions.

Where you are receiving other government funding you will need to provide details. Any other government funding must be confirmed.

Funding Contingencies

Provide details of how any cost overruns will be funded and managed for the length of the project.

We cannot increase the amount of funding you receive regardless of the reason. You must manage any contingencies and/or overruns. Inability to cover these costs can result in the withdrawal of grant funding.

The club and the City of Bayswater do not have any additional confirmed funding towards this project in the current 2023/24 financial year.

The City received two budget estimates from reputable companies based on high level drawings developed by an independent architect.

The works will be staged over 2023/24 and 2024/25 depending on funding stream availability and the City will seek to cover any costed shortfall in the 2024/25 budget considerations.

Works will be staged to complete all construction and building shell extensions required and then fit out changerooms in priority order being players changerooms first and officials changerooms at the completion of players changerooms.

The fit out of officials changerooms once the building extension is constructed will be staged as available funding allows.

ASSESSMENT CRITERIA

We will assess your application based on the weighting given to each criterion and against the indicators listed beneath each criterion. We will only consider funding applications that score at least 60 per cent against each criterion as these represent best value for money.

The amount of detail and relevant supporting evidence you provide should be commensurate with the project size, complexity and grant amount requested. You should define, quantify and provide evidence to support your answers.

To support your responses, you must include mandatory attachments to the application.

Assessment Criterion One

Benefits of the project to the Community (15 points)

You should demonstrate this by identifying

- a. Why the project is needed by the community and how they will benefit from the project, including the social and economic impact of the project,
- b. the broader benefits your project will deliver for the region and community during and beyond the term of funding,
- c. providing the details of any economic outcomes you expect from the project in the immediate and long term, including for Indigenous jobs and business opportunities.

Examples of how your project could deliver economic and social benefits may include but are not limited to:

- contributing to increased economic activity including increasing the number or value of jobs
- reducing or mitigating the impact of carbon emissions
- increasing Indigenous economic participation, including Indigenous employment and supplier-use outcomes
- examples of how your project may benefit the wider community not just your organisation/operation, such as supporting upskilling, capability development, improving outcomes for women, or contributing to a healthy lifestyle
- the use of local suppliers and goods where practicable, especially those that employ the use of sustainable work practices/goods
- making a region a more attractive place to live, or filling a 'gap' within the community
- level of community participation in the project
- improving community connections and social inclusion, or increasing community volunteering
- supporting or protecting local heritage, environment and culture

You should attach evidence to support your response.

Assessment criterion 1 response

See attached

Employment numbers

Please indicate how your project will create or support employment (if applicable).

You must provide numerical values. Job numbers are expressed in terms of fulltime equivalent (FTE) jobs.

An FTE job is not a head count. It refers to the number of hours of work undertaken compared to that typically undertaken by a full-time employee. For example, if a full-time worker works 40 hours per week, a person working 20 hours per week is 0.5 FTE for that week.

Job numbers should only include additional jobs created by the project, and not any jobs that involve shifting existing employees onto the project.

During Project Delivery. ¹	FTE	After Project Completion	FTE
Direct Jobs ⁺	2	Direct Jobs	N/A
Indirect Jobs ⁺⁺	4	Indirect Jobs	N/A
Indigenous Jobs	N/A	Indigenous jobs	N/A

Assessment Criterion Two**Project Viability and Sustainability (15 points)**

⁺ Direct jobs created as employment impacts of the job itself.

⁺⁺ Indirect jobs created as employment that is expected to be generated in the community or organisations because they are affected by, benefit from or support or service the funded project.¹

You should demonstrate this through identifying:

- a. how grant funding will impact the project including:
 - whether the project will proceed without funding
 - the scope and timing of the project.
- b. your readiness to commence the project including:
 - whether regulatory and/or development approvals are required or in place
 - project designs and costings are underway or finalised
 - authority from the land or infrastructure owner to undertake the project at the nominated site(s)
 - funding contributions from all sources
 - whether community consultation has taken place.
- c. your plan to manage the project including addressing scope, implementation plan, procurement and works, timeframes, budget and risk management, commensurate to the size and nature of the project.

You should attach evidence to support your response.

Assessment criterion 2 response

See attached

Project duration

Your project must be completed before or by 31 December 2026.

Estimated project start date 15/01/2024

Estimated project end date 31/03/2025

Project milestones

'Project milestones' refers to a specific point within your project timeline that signifies the successful completion of a major event or task. Examples may include plans approved by council, excavation of site, construction of buildings, completion of fit-out, etc.

You must breakdown your project into milestones. You should include the key activities occurring at each milestone. The start date of milestone 1 is the expected project start date. The end date of your last milestone activity will be the project end date. You can add up to 6 milestones.

Milestone name	Description	Estimated start date	Estimated end date
Council approvals		30/06/2023	30/06/2023
Tender process		15/01/2024	1/05/2024
Site works		1/09/2024	27/09/2024
Construction		28/09/2024	28/02/2025
Project completion and funding acquittal		1/03/2025	31/03/2025

Project management

Describe how the project will be managed from commencement to completion. Include the following information (where applicable):

- approvals in place or being sought
- how will goods and services be procured
- how will you ensure the project is delivered on time, on budget and to the required standards? For example, will you have a dedicated project manager?

Council has endorsed the project to progress. Project Officers will work with the City's Planning Team to submit applicable Development and Building Approvals once funding has been confirmed.

The City of Bayswater will follow its governance process by advertising a public tender via electronic system Tenderlink. A detailed design and construct tender will be used and the preliminary drawings used as a concept. The Tender will outline all applicable Australian Standards and relevant building codes.

Tender's will be assessed by suitable project and building officers to ensure the best outcome for the City and clubs involved. The officer recommendation will be presented to Council for final endorsement. Once this is confirmed we can select the contractor and commence works.

Project officers will follow its Project Management Framework which has been developed to provide guidance for staff about matters that need to be taken into account when managing a project, and policies, procedures, templates and relevant checklists, to facilitate:

- effective and consistent project management;
- appropriate project governance;
- effective change, communication and risk management; and
- improvement to Council's project methodology through the use of post implementation reviews.

The following documents are proposed to be used for this project:

- Procurement Plan
- Project Plan
- Project Management Spreadsheet
- Project Status Report
- Project Closure Report
- Project Risk Management

The project will also have the support of other departments within the local government to ensure all aspects are covered from the planning through to listing the finished facility as a new asset.

Risk management

Identify risks to the project and how you intend to mitigate the risks. If you have multiple risks to identify, please include in your supporting documentation.

Risk (title)	See attached
Description	
Likelihood	Select
Consequence	Select
Risk Management Strategy	

Assessment Criterion Three

Your capacity, capability and resources to carry out the project. (15 points)

You should demonstrate this through identifying:

- a. Your track record with similar projects and access to personnel with the right skills and experience; any support or investment that will be leveraged to progress your project.
- b. The legal and financial status of the applicant including:
 - Your financial capacity to progress the project. This is particularly relevant where payments of funding are made in arrears.
 - The nature of financial policies and procedures, and the governance structure of your organisation
- c. Your ability to maintain the project for the duration of the operational period (1-5 years, depending on the level of grant funding).

You should attach evidence to support your response.

Evidence should show your ability to cover any cost overruns and meet ongoing project obligations. This may include financial statements, cash books, bank statements.

If you have managed any projects within the last 3 years, where funding has been received from any level of government, please provide details in the table below.

<p>Assessment criterion 3 response</p> <p>See attached</p>
--

Maintaining project benefits

You will be required to maintain the project benefits for the length of the operational period, which could be up to five years. Please detail below how you will achieve this. You should outline the operational needs of the project into the future and a strategy to maintain the viability of the completed project.

The City of Bayswater require all sporting clubs to submit reserve booking forms each winter and summer sporting season. The City requests the number of teams participating in organized sports and times utilizing the reserve and associated amenities. Noranda City Football Club and Morley Noranda Recreation Club actively keep a record of members for insurance, licensing and State Sporting Association requirements. Based on the above both the City and the clubs will be able to provide evidence on how the new facility is meeting project benefits and showcase any trends.

There will be extra functionality of the changing rooms by junior teams using them for team talks before games which they currently don't have. Clubs don't currently report on change room usage accurately but is something the clubs do to see the figures of teams using the new facilities.

The City has a number of sporting clubs who are increasing in members and beginning to outgrow their own facilities. If reserve bookings are available at Noranda Sporting Complex, clubs requesting additional ground space can book a location with adequate change room facilities.

The City has developed our [Community Recreation Plan 2022 – 2032](#), which is a guiding document for the next 10 years. The plan will assist the City to continue to provide a variety of recreation opportunities to the community, so people can enjoy being active – on the sporting field, in a park or at a facility. This project is listed to provide additional accessible and inclusive change rooms for sporting clubs based on standards for Category 1 District Sporting Reserve. It is deemed as a high priority action item to be delivered in the short term (2022/2027).

Record of previous funding

Include your grant history below (if applicable)

Please avoid the use of acronyms when detailing your grant history to prevent any confusion. If you or your organisation encountered any difficulties in the delivery of these project/s, please provide further information.

Jurisdiction and managing Department name	Project name	Funding amount	Date of completion
Public Transport Authority of WA	Bayswater Skate Park	\$2,500,000	December 2023
Department Local Government, Sport and Cultural Industries	Morley Sport and Recreation Centre sports hall	\$2,000,000	December 2021

Financial Status

You should provide a detailed financial summary as an attachment. The below table provides a basic guide of what information should be included. This summary will assist you with providing clear evidence that you can easily manage payment in arrears and possible cost overruns.

s 47G



Released under the Freedom of Information Act 1982 by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts

APPLICATION FINALISATION

You must answer the following questions and note any supporting documentation to be included in your application.

Indigenous organisation

Is your organisation Indigenous owned?

An organisation is considered Indigenous owned where at least 51% of the organisation's members or proprietors are Indigenous.

Yes

No

Is your organisation Indigenous controlled?

An organisation is considered Indigenous controlled where at least 51% of the organisation's board or management committee is Indigenous.

Yes

No

Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

Yes

No

Refer to sections 12.2 and 12.3 of the grant opportunity guidelines for further information on your conflict of interest responsibilities.

You will be required to sign a declaration at the end of the application form.

Within the last five (5) years, has your Organisation been subject to an event such as a Government investigation, liquidation, litigation or significant change of financial position?

Yes

No

If **Yes**, please note which event(s) occurred and provide details below.

Examples of significant change in financial position could also include the effects of COVID-19 or other natural disasters.

SUPPORTING DOCUMENTATION

You must attach supporting documentation to your application in line with the instructions provided within this form. You should only attach requested documents listed in the form. We may not consider information in attachments that we do not request.

Applicant type	Document
Mandatory Documents (must be submitted for your application to be eligible)	
Not for profit organisations	Evidence of your current not for profit status <ul style="list-style-type: none"> ▪ Current Australian Charities and Not for Profits Commission (ACNC) registration; or ▪ Incorporated association certificate; or ▪ Constitutional documents and/or Articles of Association that demonstrate the not for profit character of the organisation.
For incorporated trustees applying on behalf of a trust	Trust documents showing the relationship of the incorporated trustee to the trust.
All applicants	Where additional contributions are confirmed, evidence is required. This must: <ul style="list-style-type: none"> ▪ be on the co-contributor's letterhead, ▪ be signed and dated by an authorised person, and ▪ set out the value and timing of contributions and any conditions attached. If additional contributions are not yet confirmed (i.e. sought), applicants must provide advice as to when confirmation is expected.
All applicants	Project Budget
Supporting Documents (evidence to support claims made against the assessment criteria for assessment)	
All applicants	Evidence supporting how the project will benefit the community. This could include, but is not limited to: <ul style="list-style-type: none"> ▪ Community Needs Assessment ▪ Letters of support from community stakeholders ▪ Economic modelling ▪ Market research Audited financial statements or similar for the last two (2) years for projects with grant funding over \$100,000 Business Plan and/or Feasibility Study Evidence of third-party leasing arrangements (if applicable) Project Designs Cost estimates or contracted costs Quotes

Applicant type	Document
Grants > \$1,000,000	<p>Project Management Plans, commensurate with stage of development of the project, which should include:</p> <ul style="list-style-type: none"> ▪ Scope ▪ Proposed Implementation methodology ▪ Timeframes ▪ Budget/Cost Estimates ▪ Details of Regulatory Approvals ▪ Procurement Plan ▪ Risk Management Plan

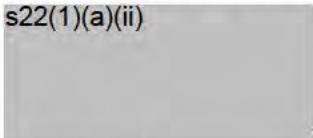


Legal Authorisation

I	<u>s22(1)(a)(ii)</u>	<full name of Authorised Officer>
as	<u>Chief Executive Officer</u>	<position/title>
of	<u>City of Bayswater</u>	<organisation name>
	<u>PO Box 467, Morley WA 6943</u>	<postal address>

confirm that:

- I am a person authorised to make this declaration on behalf of my organisation and all relevant persons have made a full disclosure of information.
- The information provided in this form and all appended documents is complete and correct. I understand that information provided in this Application Form will form the basis of the funding agreement and that giving false or misleading information is a serious offence.
- The Department of Infrastructure, Transport, Regional Development, Communications and the Arts (the department) is authorised to undertake the necessary steps to assess the proposal from my organisation by checking the information provided in this proposal, or by obtaining additional information from:
 - Departmental databases and records, including information related to previous funding provided to my organisation;
 - Other Australian Government agencies such as the Australian Taxation Office and the Australian Securities and Investments Commission;
 - State, Territory or Local Government agencies;
 - Law enforcement agencies;
 - Credit reference agencies;
 - Courts or Tribunals; and
 - Any other appropriate organisation, information source or person as reasonably required to perform background checks.
- I agree that the department may arrange for an Independent Viability Assessment (IVA) of my project by an external adviser or consultant to the department. Where applicable, the department may request a yearly breakdown of costs for on-going operational and maintenance of the complete project for a minimum of five (5) years.
- To the best of my knowledge, I have disclosed (at the Declaration of Conflict of Interest) all actual, apparent or potential conflicts of interest that would prevent my organisation from proceeding with the proposal outlined in this Application Form or from entering into a Funding Agreement with the Australian Government to deliver a project which relates to this Application Form.

s22(1)(a)(ii)


(signature)

28 September 2023

(date)



Australian Government

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

Declaration of Conflict of Interest

Please complete either Part I or Part II of the Declaration of Conflict of Interest

Part I – No Known Conflict

I confirm that at the time of signing, to the best of my knowledge I am unaware of any actual, apparent or potential conflicts of interest that would prevent my organisation from proceeding with the proposal outlined in this Application Form or from entering into a Funding Agreement with the Australian Government to deliver a project which relates to this Application Form.

I undertake that if at any time I become aware that I, or any other employees or persons associated with the City of Bayswater have an actual, apparent or potential conflict of interest, then I will:

- a) immediately notify the Department of Infrastructure, Transport, Regional Development, Communications and the Arts in writing of that Conflict and of the steps the City of Bayswater propose to take to resolve or otherwise deal with the Conflict;
- b) make full disclosure to the Department of Infrastructure, Transport, Regional Development, Communications and the Arts of all relevant information relating to the Conflict; and
- c) take such steps as the Department of Infrastructure, Transport, Regional Development, Communications and the Arts may, if they choose to, reasonably require to resolve or otherwise deal with that Conflict.

I understand that if I fail to notify the department of any actual, apparent or potential conflicts of interest or am unable or unwilling to resolve or deal with the Conflict as required by the terms noted above, the Department of Infrastructure, Transport, Regional Development, Communications and the Arts may seek to terminate any Funding Agreement established in relation to a project which relates to this Application Form.

s22(1)(a)(ii)

(signature)

s22(1)(a)(ii)

(printed name)

28 September 2023

(date)

s22(1)(a)(ii)

(signature of witness)

s22(1)(a)(ii)

(printed name of witness)

28 September 2023

(date)



Australian Government

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

Part II - Disclosure of Interests

I disclose the following interests:

I undertake that if at any time I have an actual, apparent or potential conflict of interest, then I will:

- a) immediately notify the Department of Infrastructure, Transport, Regional Development, Communications and the Arts in writing of that Conflict and of the steps the **<insert name of applicant organisation>** propose to take to resolve or otherwise deal with the Conflict;
- b) make full disclosure to the Department Infrastructure, Transport, Regional Development, Communications and the Arts of all relevant information relating to the Conflict; and
- c) take such steps as the Department of Infrastructure, Transport, Regional Development, Communications and the Arts may, if they choose to, reasonably require to resolve or otherwise deal with that Conflict.

I understand that if I fail to notify the Department of Infrastructure, Transport, Regional Development, Communications and the Arts of any actual, apparent or potential conflicts of interest or am unable or unwilling to resolve or deal with the Conflict as required by the terms noted above, the Department of Infrastructure, Transport, Regional Development, Communications and the Arts may seek to terminate any Funding Agreement established in relation to a project which relates to this Application Form.

(signature)

(printed name)

(date)

(signature of witness)

(printed name of witness)

(date)

Any information disclosed in this form will only be used by the Australian Government for the purposes of assessing liOC proposals and will be maintained in accordance with the Privacy Act 1988.



Australian Government

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

Statement of Compliance

I, **s22(1)(a)(ii)**, *Chief Executive Officer, City of Bayswater*, make the following statement for the benefit of the Department of Infrastructure, Transport, Regional Development, Communications and the Arts:

Having made diligent inquiries, I have reasonable grounds to believe the organisation itself, and staff working with children on behalf of my organisation in relation to the Department of Infrastructure, Transport, Regional Development, Communications and the Arts, grant activity:

- comply with relevant legislation relating to requirements for working with children in the jurisdiction in which they work; and
- have complied with relevant legislation in their jurisdictions relating to mandatory reporting or suspected child abuse and neglect as required or otherwise defined by state or territory legislation.

I undertake to ensure that all staff will continue to comply for the duration of any grant agreement *City of Bayswater* hold with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

s22(1)(a)(ii)

(Signature)

28 September 2023

(Date)



Australian Government

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

Application Declaration

In order to submit your application, you will be required to agree to the following declaration.

Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Infrastructure, Transport, Regional Development, Communication and the Arts (the department) will use the information I provide in accordance with the following:

- [Australian Government Public Data Policy Statement](#)
- [Commonwealth Grants Rules and Guidelines](#)
- [Investing in Our Communities Grant Opportunity Guidelines](#)
- applicable Australian laws

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website, unless otherwise prohibited by law.

Applicant declaration

I declare that I have read and understood the Investing in Our Communities Grant Opportunity Guidelines, including the privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's board/ management committee or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).



Australian Government

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I approve the information in this application being communicated to the department in electronic form.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the applicant and acknowledge that this is the equivalent of signing this application.

s22(1)(a)(ii)

28 September 2023

(Date)



Australian Government

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

APPLICATION CHECKLIST

Please tick all points that apply to your application and ensure any attachments you plan to submit are listed below.

- All eligibility questions answered on pages 2 and 3
- All mandatory attachments included for application submission (refer to pages 17 and 18)
- All declarations have been signed and dated on pages 19 to 23

Supporting documents included for application submission:

- Evidence supporting how the project will benefit the community
- Audited financial statements or similar for the last two (2) years for projects with grant funding over \$100,000
- Business Plan and/or Feasibility Study
- Evidence of third-party leasing arrangements (if applicable)
- Designs
- Cost estimates or contracted costs
- Quotes
- Project Management Plans (if applicable)
- Other – if selected, please list below

Assessment Criteria – gender neutral change rooms

1. Benefits of the project to the community

This project will upgrade existing change room facilities at Noranda Sporting Complex to cater to the growth of Noranda City Soccer Club (NCSC) and other local community sporting clubs.

NCSC has 350 members catering for all age groups, starting with Mini-roo's (4 year old) to U12's, U13's to U16's and right through to Senior's Division including U18's, Men's, Women's, First and Reserves, and Masters over 35 and over 45 divisions. The lack of gender-neutral facilities is one of the major reasons the club is not attracting girls and females. With the success of the recent FIFA Women's World Cup 2023 held in Australia, it is expected soccer clubs will have an increased interest in female participation and the club would like to be in a position to attract new players.

The issues of change room provision raised by NCSC are also outlined in the Football West State Facility report, July 2022, they include:

- On the back of Football West's Female Football Plan 2018-2022, 45% growth in female participation
- 64% of facilities do not have female friendly change rooms
- 63% of shower facilities are not female friendly and lockable
- 39% of facility change rooms are classified as moderate condition or standard? or lower

Football West and Football Australia are committed to developing female participation and have a target of 40% female participation in soccer by 2040.

The current changing facilities at Noranda do not cater for all teams, female players', referees or players living with a disability. NCFC entered in to the [United Reds League](#), an entry-level league for children aged 8 – 12 years old. Teams are made up of those who are new to the sport of Football and want to experience fun and friendly competition. Both children with and without a disability are invited to join the league. With the current inadequate facilities, the club have trouble attracting players.

Noranda City FC is an affiliate club of the Morley Noranda Recreation Club which is also home to Morley Bowling Club, Noranda Tennis Club, Morley Darts Club & Brumbies Country Music Club. All of these organisations have provided support for the project and are well aware of the benefits these upgrades will have to all involved.

Morley Bowling Club, Noranda Tennis Club and other affiliated clubs of Morley Noranda Recreation Club (MNRC), are all working towards growing their membership base and will benefit from the proposed facility improvements. They are engaging in conversations regarding larger events and competitions that require adequate change room facilities for males and females. When submitting for Country Week Bowls and weekend carnivals, adequate change rooms are pivotal to the venue selection process. The introduction of these week long and weekend events provides increased revenue opportunities for the clubs and local businesses, and opportunity to showcase the MNRC facilities and the local Noranda area.

Noranda City FC's mission is to provide a fun and safe soccer experience for any child, youth or adult who desires to participate. Children particularly deserve to have a safe space that they can feel comfortable in and parents have a right to know that their loved ones are protected. The new change rooms will go a long way in furthering those expectations and increase the overall comfortability for all concerned.

The benefits of the upgrades to the local community include:

- a. Increased membership and participation
- b. Improve community awareness, inclusion and volunteering opportunity
- c. Increased school participation across different sporting codes
- d. Boost to the local economy
- e. Develop a greater sense of club culture by increasing the chance of players socializing after games rather than going home to get showered / changed.

2. Project Viability and Sustainability

The City and the clubs based at Noranda Sporting Complex have been in regular communication to discuss the scope of works to ensure all aspects have been considered and/or included. The project is scheduled to be completed in the off season to ensure minimal disruption and the need for hiring portable change room which will have a negative effect on the budget.

This project is required to go through the Development and Building approval process. This process will commence once the funding has been confirmed. As the City is the infrastructure owner we have the authority to complete these works and liaise with the lease holder to discuss ongoing user requirements as per the lease agreement. The City has obtained proposed drawings from an independent architect and these have been used in conjunction with the scope of works to request accurate quotes to ensure financial project viability. The City received two quotes from reputable contractors who have completed similar works in the past within the City of Bayswater.

The City and the club do not currently have allocated or approved funding to put towards this project. If funding is not granted via this application the project would be delayed and the City would look at other external funding options and consider a future budget consideration in the Long Term Financial Plan. This would not be a positive outcome due to not being able to meet the current community demand for this facility.

The NCSC and the City of Bayswater have completed extensive investigation to determine the need to develop new change rooms at Noranda Sporting Complex. The Club completed user stake holder engagement who are all supportive of the project, as confirmed with a letter of support (included in supportive documentation).

The City has a project management framework that is followed for all projects and developed to provide guidance for staff about matters that need to be taken into account when managing a

project including policies, procedures, templates and relevant checklists. The following documentation will be used to ensure all areas of project management are covered:

- Procurement Plan
- Project Plan
- Project Management Spreadsheet inc. budget, timeframe and stakeholder information
- Project Status Report
- Project Closure Report
- Project Risk Management

The City has a Contract Management Policy in place to govern the execution and management of contracts entered into by the City and minimise the exposure to financial and reputational risk. This policy is in conjunction with the City's Procurement Policy.

3. Your capacity, capability and resources to carry out the project

The City has a Project Services Team that manage community recreation infrastructure and assets within public open spaces (to include the planning, design, procurement and project delivery of new and replacement assets) in line with strategic direction, industry trends, community expectation and available resources.

Our team also develop and deliver key strategic leisure and community recreation / facility development plans and relevant corporate projects. Our team has proven experience to manage small projects through to large scale multimillion dollar projects such recently completed City of Bayswater Skate Park and Morley Sport and Recreation Centre Sports Hall.

This facility is listed in the City's Community Recreation Plan and has identified this project as part of our schedule to progress. Our team is a versatile, proactive and has a varied skills set. We have close working relationships with internal departments, which enables ease of communication. The internal departments that will be available and required for this project may include:

- Transport and Buildings
- Parks and Environment
- Assets
- Statutory Planning and Compliance
- Environmental Health and Statutory Building
- Financial Services

We also provide the benefit of having appropriate project management framework, policies, procedures and governance processes to minimise risk and achieve the best outcome for all stakeholders.

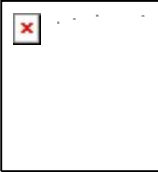
The City will also be in regular communication with the user's onsite to ensure all members are aware of the works. This will assist in keeping working areas clear and provide a safe workable space around the construction site.

s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Monday, 2 October 2023 2:12 PM
To: IIOC
Subject: RE: lioc0225 - Application form and criteria responses [SEC=OFFICIAL]

Thanks for confirming s 22

Regards





s 22
Coordinator Project Services

The RISE
28 Eighth Avenue, Maylands, WA 6051 | PO Box 467, Morley, WA 6943
P: s 22 | F: s 22 | M: s 22
s 22 @bayswater.wa.gov.au | <https://bayswaterrecreation.com.au/rise>





  The City of Bayswater acknowledges the Traditional Custodians of the land, the Whadjuk people of the Noongar Nation, and pays its respects to Elders past, present and emerging.

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If you are not the intended recipient or the person responsible for delivering the message to the intended recipient be advised that you have received this message in error and that any use, copying, circulation, forwarding, printing or publication of this message or attached files is strictly forbidden, as is the disclosure of the information contained therein. If you have received this message in error, please notify the sender immediately and delete it from your Inbox.



OFFICIAL

From: s 22
Sent: Thursday, 28 September 2023 7:26 PM
To: IIOC
Subject: lioc0225 - Application form and criteria responses

Good afternoon,

Please see attached application form and criteria responses in relation to funding project lioc0225.

This is the final of four emails in relation to submission lioc0225.

Should you have any questions, please contact me.

Regards



s 22

Coordinator Project Services

The RISE

28 Eighth Avenue, Maylands, WA 6051 | PO Box 467, Morley, WA 6943

P: s 22

| F: s 22

| M: s 22

s 22

[@bayswater.wa.gov.au](mailto:s22@bayswater.wa.gov.au) | <https://bayswaterrecreation.com.au/rise>



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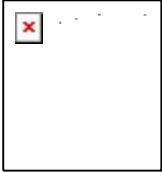
s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Tuesday, 24 October 2023 7:33 PM
To: s 22
Cc: IIOC; s 22
Subject: RE: Investing in Our Communities (IIOC) program - Morley Noranda Recreation Club [SEC=OFFICIAL]

Thanks s 22 .

The City notes your email and understands the number of projects with the funding amounts tied to them.

Regards



s 22
Coordinator Project Services

The RISE
28 Eighth Avenue, Maylands, WA 6051 | PO Box 467, Morley, WA 6943
P: s 22 | F: s 22 | M: s 22
s 22 @bayswater.wa.gov.au | <https://bayswaterrecreation.com.au/rise>





OCT — NOV
2023

**Click here to discover
the full program of
events and activities.**



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s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Friday, 3 November 2023 11:47 AM
To: s 22
Cc: IIOC
Subject: RE: IIOC00225 - [SEC=OFFICIAL]

Hi s 22

Thanks for your phone call and email.

As stated in the application the City will seek to cover any shortfall in the 2024/25 budget consideration process. This funding is yet to be confirmed.

If required the City will complete the works in a staged approach in priority order to meet the clubs immediate needs.

Regards

s 22



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s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Friday, 10 November 2023 6:54 PM
To: s 22
Cc: IIOC
Subject: RE: IIOC00225 - [SEC=OFFICIAL]
Attachments: Noranda Sporting Complex Change Rooms – Stage One scope & budget.pdf

Hi s 22

The City has revised the scope of works to deliver a facility to meet the club minimum needs with the \$800,000 funding from IIOC.

Please see attached revised scope of works and budget.

Should you have any questions, please contact me.

Regards

s 22

s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Friday, 3 November 2023 11:47 AM
To: s 22 <s 22 @infrastructure.gov.au>
Cc: IIOC <IIOC@infrastructure.gov.au>
Subject: RE: IIOC00225 - [SEC=OFFICIAL]

Hi s 22

Thanks for your phone call and email.

As stated in the application the City will seek to cover any shortfall in the 2024/25 budget consideration process. This funding is yet to be confirmed.

If required the City will complete the works in a staged approach in priority order to meet the clubs immediate needs.

Regards

s 22



s 22



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Morley Noranda Recreation Club Change rooms Stage One Specification

Specification

The project must meet all relevant Australian Standards and Building Code of Australia (BCA) requirements applicable to this redevelopment. Contractor must be a registered Builder / Building practitioner and provide Registration Number.

The scope of the Project generally includes but is not limited to;

Preliminaries

1. Any 'additional' surveys including Geo-Tech testing or service locating to facilitate the detailed design (At Contractor Expense);
2. A detailed design submitted to the City (provided in PDF and CAD in DWG format);
3. A detailed project plan including scope, construction program (including hold points) risks and budget for City approval.
4. Design consultants for site power, water and sewer services as required
5. Development and building approvals and all associated fees

Demolition

1. Site Establishment;
2. Excavate existing ground where required to form building platform and removal of unsuitable materials including disposal off site;
3. Removal of unsuitable building materials from the existing building, including disposal off site.

Retain

1. Existing male, female and accord public toilet block to remain including the service duct and artwork.
2. Existing building walls and roof to remain where appropriate
3. All existing signage is to be kept and reinstalled

Earthworks

1. Supply and installation of a suitable compacted subbase as per approved detailed design specifications and drawings in accordance with the certified by a practising structural engineer;
2. Installation of all approved form work, infrastructure footings, drainage and services;

Utilities and services

1. Soak wells are to be installed for stormwater. Requirements are to be calculated by multiplying the roof area of the building by 0.0125, which will provide the metre cubed volume required (i.e. 1m³ of soak well storage volume for every 80m² of impervious area). Further information is available at <https://www.allaboutsoakwells.com.au/assets/documents/City-of-Bayswater.pdf>
2. The existing building onsite is currently connected to water, gas, sewer and electrical mains. These services have the capability for the new change rooms to be connected. **The City requires to confirm this is the case.**

Change room build

- Supply and install brick walls, colourbond orb roof pitched to match existing, steel trusses with timber or steel members to match existing rake ceiling, wall insulation, gutters, downpipes and trim.
- Feature stone cladding to remain

Team changerooms

- Four separate change room areas to accommodate a minimum 15 persons each, including aluminium bench seats and sufficient coat hooks provided in each area
- Minimum two water efficient pan toilet seats with partitions including toilet roll holders per team area
- Minimum two showers with water saving shower heads including fibreglass or similar partitions with individual change spaces, including a seat and coat hook per shower area.

Officials changerooms

- Complete building structure and provide service connection for future internal fit out

General requirements

- Required number of basins with mixer tap including framed edge mirrors to compliment number of toilet seats in team change room areas
- Hand towel dispensers to service team changerooms
- Shower / toilet areas to directly connect to team change room area
- Mechanical exhaust fans in shower cubicles and ceiling vent in team change room areas
- High narrow ventilated windows with external security screens to each individual change room area
- R10 vinyl non slip flooring throughout
- Hot water system/s
- 920mm metal clad entry door to all change rooms
- Locks on entry doors to be keyed to City specific keys (The City to specify)
- Minimum two double GPO's per changing room and an additional double GPO to service each individual hand basin / mirror.
- LED sensor lighting throughout (inc. external LED lighting) and Emergency Exits compliant to AS2293.1
- Smoke alarms and fire extinguisher as required
- Access into the building to be from existing ground entry level negating any need for steps or ramps.
- Connect all services required including but not limited to; Electrical, plumbing, sewer and stormwater
- Access into the building to be from existing ground entry level or constructed ramp compliant to all accessibility codes.
- Vehicle access gate next to the building to be removed and relocated to the City's preferred location
- All debris and spoils to be removed from site and disposed appropriately in accordance with applicable legislation.

Storeroom

- Complete building structure, with external lockable roller doors or double door access

Noranda Sporting Complex Change Rooms – Stage One budget

Type of expenditure	Head of expenditure	Cost (GST exclusive)
Project expenditure		
	Prelims, Labour, Site Management	s 47G
	Demolition	
	Earthworks	
	Concrete footing, ground slab	
	Brickworks / Structural	
	Roof Structure	
	Electrical	
	Mechanical	
	Hydraulics	
	Internal fit out	
	External Finishes	
	Contingency	
Total		\$799,031

s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Thursday, 16 November 2023 6:19 PM
To: IIOC
Subject: RE: IIOC0225 - Noranda City Football Club Upgrades - Delegate Funding Approval Letter [SEC=OFFICIAL]

Thank you for your email, s 22

We look forward to hearing from you to discuss the Funding Agreement.

Regards

s 22



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s 22

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Friday, 2 February 2024 7:12 PM
To: IIOC
Cc: s 22 s 22
Subject: RE: liOC0225 - liOC0225 - Noranda City Football Club Upgrades - Draft Grant Agreement - Vendor Creation Form - Statement of Commencement [SEC=OFFICIAL]
Attachments: liOC0225 - Draft Simple Grant Agreement - Change rooms.docx; liOC0225 Vendor Creation Form.pdf

Hi s 22

Please see attached draft grant agreement and vendor creation form.

If you have any further questions please contact me.

Regards



s 22

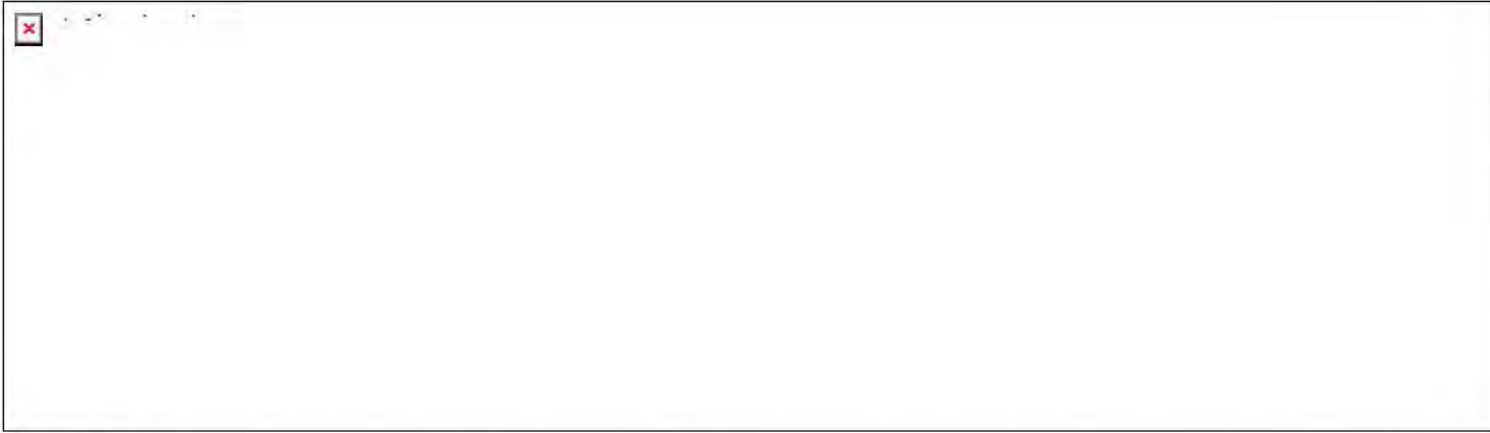
Coordinator Project Services



61 Broun Avenue, Morley, WA 6062 | PO Box 467, Morley, WA 6943

P: s 22 | F: s 22 M: s 22

s 22 @bayswater.wa.gov.au





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VENDOR CREATION FORM

Vendor Number

Company Code: **Administered - 4000**

ALL VENDORS TO COMPLETE

Vendor Name (if supplying an ABN, ensure that this name is registered against your ABN).		City of Bayswater			
Postal Address NOTE: All individuals must supply a residential address		PO Box 467, Morley			
		State	WA	Post Code	6943
(At least one number must be provided)		Fax		Email	
Mobile		Work		Phone	s 22

BUSINESSES ONLY TO COMPLETE

ABN	61 054 006 131	Are you registered for GST?	Yes
Contact Name	s 22	Contact Number	s 22
NOTE: It is a mandatory requirement that Department of Infrastructure and Regional Development report on payments to small and medium business. As such, please advise us of whether you are a small, medium or large business. Please see the explanation of the categories below.			
Small Business (less than 20 employees)	Are you a small, medium or large business?		Large - over 201 Employees
Medium Business (21 to 200 employees)			
Large Business (over 201 employees)			
Does your company accept Credit Card Payments?		Yes	

EMPLOYEES OF DEPARTMENT OF INFRASTRUCTURE, TRANSPORT, REGIONAL DEVELOPMENT, COMMUNICATIONS AND THE ARTS ONLY TO COMPLETE

AGS Number		Ongoing/non-ongoing/contractor	
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BANK DETAILS

Bank	NAB	Branch	Capital Office Perth
BSB	s 47G	Account Number	s 47G
Account Name	City of Bayswater		

NOTE: All vendors MUST supply bank details and provide supporting documentation i.e.: bank statement, bank slip, unless vendor is located overseas.

VENDOR CERTIFICATION

I certify that the above details are correct.

Name: s 22
Date: **31/01/24**

s 22

Signature

NOTE: If you are sending this form electronically, please simply type your name in the signature field.

All information supplied on this form will be kept in the strictest confidence in accordance with *Privacy Act 1988*.

s 47G

From: s 22 <s 22 @bayswater.wa.gov.au>
Sent: Friday, 2 February 2024 7:42 PM
To: IIOC
Cc: s 22
Subject: FW: IIOC0225 - IIOC0225 - Noranda City Football Club Upgrades - Draft Grant Agreement - Vendor Creation Form - Statement of Commencement [SEC=OFFICIAL]
Attachments: s 22

Hi s 22

Please see attached draft grant agreement and the vendor creation form can be accessed via the following link
<https://www.dropbox.com/scl/fi/5d7uyjno52rfsin4mthyf/IIOC0219-Vendor-Creation-Form.pdf?rlkey=65th9lxdcq15lp4zxt4g0p7hr&dl=0>.

If you have any further questions please contact me.

Regards

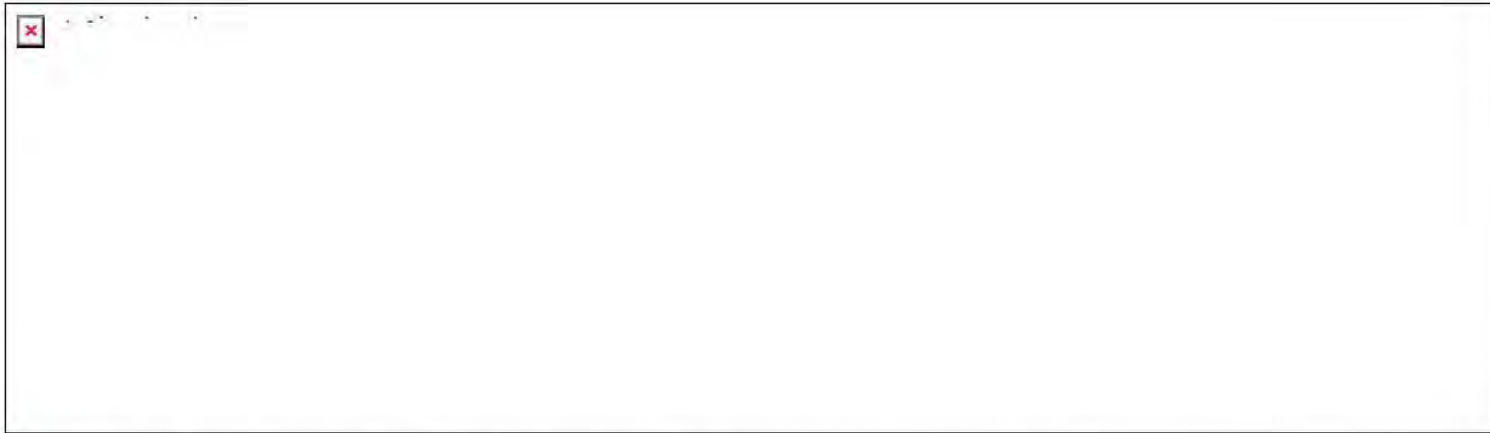




s 22
 Coordinator Project Services

61 Broun Avenue, Morley, WA 6062 | PO Box 467, Morley, WA 6943

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 s 22 @bayswater.wa.gov.au





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s 22

s 22





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