

s22(1)(a)(ii)

From: s47F
Sent: Monday, 24 October 2022 3:06 PM
To: CDG
Subject: Re: For your urgent attention: Community Development Grants Programme [SEC=OFFICIAL]
Attachments: 20221024 CDG1449 Burwood Road CCTV.pdf

Hi Meghan

Thanks for your email/letter regarding the closure of the grants program

Please be advised that Glenferrie Traders Association will not be proceeding with the Grant Application.

You may close off our file and keep the funds

Thanks

s47F

On Monday, 24 October 2022 at 12:35:50 pm AEDT, CDG wrote:

OFFICIAL

Please find attached a letter relating to your organisation and the Community Development Grants Programme for your urgent attention.

Kind regards,

Meghan Hibbert

Assistant Secretary · Regional Programs · Regional Development, Local Government and Regional Recovery

GPO Box 594 Canberra, ACT 2601

Department of Infrastructure, Transport, Regional Development, Communications and the Arts
CONNECTING AUSTRALIANS · ENRICHING COMMUNITIES · EMPOWERING REGIONS

infrastructure.gov.au

I would like to acknowledge the traditional custodians of this land on which we meet, work and live.

I recognise and respect their continuing connection to the land, waters and communities.

I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.

OFFICIAL

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Australian Government

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

Ref: CDG1449 Burwood Road CCTV

s47F

Dear s47F

I am writing to you regarding the Community Development Grants (CDG) program commitments made by the former Australian Government. Your organisation has been identified as having a commitment made under this program which is not yet contracted.

The Australian Government has decided to close the CDG program in line with the broader redesign of regional grant programs announced today. The Government has retained sufficient funds to honour any uncontracted CDG commitments provided that projects are contracted within six months and can be fully delivered by 30 June 2026.

I am pleased to advise that the Department of Infrastructure, Transport, Regional Development, Communications and the Arts (the Department) has been tasked with assessing your project and finalising an executed funding agreement within the next six months.

Please note, if you are unable to execute a funding agreement by 28 April 2023, or if your project cannot be completed by 30 June 2026, this commitment will be withdrawn. If relevant, you will be notified of this withdrawal in writing.

We look forward to working with you to deliver your project for the benefit of your local community. To enable us to progress the assessment of your project, we will be contacting you by telephone and/or email to discuss the next steps in your assessment process, in the coming weeks.

In the meantime, I strongly recommend your organisation does not enter into financial commitments or begin construction work on your project until you execute a funding agreement with the Department, as any expenditure incurred prior to executing an agreement may not be eligible for reimbursement.

Should you need to update any contact details please contact the Department via email CDG@infrastructure.gov.au.

Yours sincerely
s22(1)(a)(ii)

Meghan Hibbert
Assistant Secretary, Regional Programs
24 October 2022

s22(1)(a)(ii)

From: CDG
Sent: Tuesday, 1 November 2022 4:35 PM
To: s47F
Subject: CDG1449 - Letter of Funding Withdrawal [SEC=OFFICIAL]
Attachments: CDG1449 - Withdrawal of Offer of Funding Letter.pdf

OFFICIAL

Good Afternoon s47F

Please see the above attached Withdrawal of Offer of Funding Letter for CDG1449 – Burwood Road CCTV.

Please don't hesitate to contact if you have any questions.

Kind Regards,

s22(1)(a)(ii)

Grants Project Officer • Regional Programs Branch • Regional Development, Local Government and Regional Recovery Division
s22(1)(a)(ii) @infrastructure.gov.au

P s22(1)(a)(ii)

GPO Box 594 Canberra, ACT 2601

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OFFICIAL

Released under the Freedom of Information Act 1982 by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts



Australian Government

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

File reference: CDG1449

s47F

via: s47F

Dear s47F

**Withdrawal of Offer of Funding – Community Development Grants Programme – CDG1449
– Burwood Road CCTV**

Thank you for your email of 24 October 2022 regarding a Community Development Grants (CDG) program grant application for the Glenferrie Road Hawthorn Shopping Centre Association Inc for Burwood Road CCTV project. I am delighted to hear you were able to source funding for this important work and have completed the project.

I am writing to inform you that the funding offer of \$100,000 from the CDG program has been withdrawn at your request.

Should your organisation require funding assistance in future, you may wish to monitor the Department's website www.infrastructure.gov.au for any announcements regarding future grant programs and the GrantConnect website at www.grants.gov.au for details of all Australian Government grant opportunities.

Yours sincerely

s22(1)(a)(ii)

**Meghan Hibbert
Assistant Secretary
Regional Programs Branch**

31 October 2022



Australian Government

Department of Infrastructure, Transport, Regional Development and Communications

MINUTE

File Reference: CDG1449

To: Meghan Hibbert
Position: Program Owner, Community Development Grants (CDG) program
Subject: Withdrawal – CDG1449 – Glenferrie Road Hawthorn Shopping Centre Association Inc – Burwood Road CCTV

Recommendation/s:

1. You agree to the withdrawal of the offer of Australian Government funding to the Glenferrie Road Hawthorn Shopping Centre Association Inc – Burwood Road CCTV project.
2. You sign the attached letter to the ^{s47F} [REDACTED] for Glenferrie Road Hawthorn Shopping Centre Association Inc.

s22(1)(a)(ii)
 [REDACTED]

Agreed / Not Agreed

Date: 1/11/22

Meghan Hibbert

In approving the Letter of Withdrawal, I am exercising my responsibilities as Financial Delegate under Sections 32B and 32C of the *Financial Framework (Supplementary Powers) Act 2017*, and the Accountable Authority Delegations 2020 (No.2).

This record and the attached documents are consistent with the requirements of Section 18 of the Public Governance, Performance and Accountability Rules 2014 and contain the terms of my decision. I am satisfied, after making reasonable inquiries, that giving effect to the proposal would be proper* use of Commonwealth resources and that the information in this record, including any attached documents, is accurate.

*Proper is defined in Section 8 of the *Public Governance, Performance and Accountability Act 2013* to mean efficient, effective, economical and ethical use with relevant money.

Purpose:

To seek your agreement, as Program Owner and delegate, to issue a Letter of Withdrawal of the offer of a grant of relevant money of \$100,000 (GST exclusive) to the Glenferrie Road Hawthorn Shopping Centre Association Inc for the Burwood Road CCTV project.

Key Points:

1. A Request for Information was received by the department from s47F [REDACTED] for the Glenferrie Road Hawthorn Shopping Centre Association Inc on 8 November 2019.
2. This project received a funding confirmation letter from the then Deputy Prime Minister, The Hon Michael McCormack MP, in an undated letter (uploaded to RM in June 2020).
3. On 24 October 2022 an email was received from s47F [REDACTED] for the Glenferrie Road Hawthorn Shopping Centre Association Inc confirming that they do not require the grant funding (Attachment B).
4. You have the delegated authority to withdraw the offer for this funding in accordance with MS22-001643.
5. If you approve the withdrawal of grant funding to the Glenferrie Road Hawthorn Shopping Centre Association Inc, a Letter of Withdrawal is at Attachment A for your signature.

Financial Impacts

The funding will be returned to consolidated revenue.

Stakeholder Implications

The grantee advised the Department they no longer needed this funding. Therefore, there are no stakeholder implications.

However, you may wish to inform the Minister's Office so they can notify the local MP of this withdrawal.

s22(1)(a)(ii) [REDACTED]

Director, Project Delivery

Attachments:

- A. Letter of Withdrawal
- B. Email from Grantee