

Message

From: [REDACTED]
Sent: 15/03/2018 9:00:55 PM
To: 'Joy Walker' [joy.walker@nirc.gov.nf]
CC: 'Chris Gallagher' [REDACTED]; 'Rod Buffett' [rod.buffett@nirc.gov.nf]
Subject: RE: Draft 2018 02 27 Audit Committee Meeting Minutes
Attachments: Draft - 2018 02 28 Audit Committee Meeting Minutes (KM) .docx; Draft - 2018 02 28 Audit Committee Meeting Minutes (Final) .docx

Hi Joy,

Both of the attached were the wrong version.

I made substantial amendments to the minutes and sent them on 11/3 – see attached. This version should have been used with Chris' amendments added.

I've now added Chris's amendments into the correct version and named it (Final). Can you please ensure this version is submitted to Council.

Many thanks
 Kelly

From: Joy Walker <joy.walker@nirc.gov.nf>
Sent: 15 March 2018 16:11
To: [REDACTED]
Cc: Chris Gallagher [REDACTED]; Rod Buffett <rod.buffett@nirc.gov.nf>
Subject: RE: Draft 2018 02 27 Audit Committee Meeting Minutes
Importance: High

Good afternoon Kelly,

I refer to your email from yesterday.

I hope I have not confused my understanding of what Chris wanted to be added to the minutes as a Recommendation.

Please find attached the minutes Becky did on 2 March 2018. N(1st attachment)

Chris's email to you Mon 12/03/2018 10:06 AM

Thanks Kelly – if there is time to alter, I believe we should have recommendations for Items 3, 5.2,6.2 and 6.3 along the following

Recommendation: Moved say Kelly and I "That Council note the information" It then highlights that Council has actually considered the matter.

I then updated these minutes following Chris's comment in his email to me to add recommendations to the items listed from his email.

The minutes were updated by me on 12 March 2018 (2nd attachment).

3. Audit Committee Recommendations from Previous Audit Committee meetings

RECOMMENDATION**Moved:** Kelly McFadyen**Seconded:** Christopher GallagherThat Council note the information.

5.2 POLICIES AND PROCEDURES REVIEW UPDATE - FEBRUARY 2018

RECOMMENDATION**Moved:** Kelly McFadyen**Seconded:** Christopher GallagherThat Council note the information.

6.2 OCTOBER MEETING DATE

RECOMMENDATION**Moved:** Kelly McFadyen**Seconded:** Christopher GallagherThat Council note the information.

6.3 AGENDA AND PAPERS

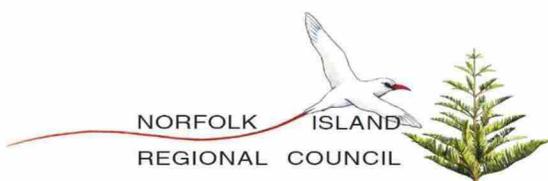
RECOMMENDATION**Moved:** Kelly McFadyen**Seconded:** Christopher GallagherThat Council note the information.

Please let me know if you have any further concerns regarding these minutes.

Thanks

Joy

CFYI - Chris and Councillor Buffett

**Joy Walker | Executive Manager Governance and Human Resources**

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Norfolk Island

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From: [REDACTED]
Sent: Wednesday, 14 March 2018 8:41 PM
To: Joy Walker <joy.walker@nirc.gov.nf>
Subject: FW: Draft 2018 02 27 Audit Committee Meeting Minutes

Hi Joy,

This is the wrong version attached. This is the original. Could you please send the updated version.

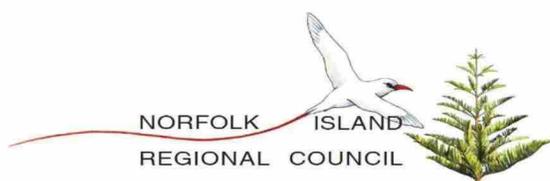
Many thanks
Kelly

From: Joy Walker <joy.walker@nirc.gov.nf>
Sent: 13 March 2018 07:17
To: [REDACTED]
Subject: RE: Draft 2018 02 27 Audit Committee Meeting Minutes

Good morning Kelly

Attached is the updated version of the Audit Committee minutes

Thanks
Joy



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From: [REDACTED]
Sent: Monday, 12 March 2018 7:11 PM
To: Joy Walker <joy.walker@nirc.gov.nf>
Subject: RE: Draft 2018 02 27 Audit Committee Meeting Minutes

Thanks Joy,

Can you please re-send the final version please – I didn't receive the attachment.

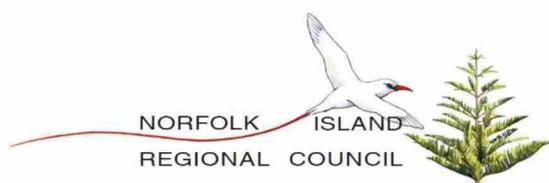
Many thanks
Kelly

From: Joy Walker <joy.walker@nirc.gov.nf>
Sent: 12 March 2018 12:04
To: [REDACTED] 'Rod Buffett' [REDACTED]
Subject: RE: Draft 2018 02 27 Audit Committee Meeting Minutes
Importance: High

Kelly, Chris, Councillor Buffett

Amended minutes as per Chris's email request to go to March 2018 Council meeting.

Thanks
Joy



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From: [REDACTED]
Sent: Monday, 12 March 2018 10:06 AM
To: [REDACTED] 'Rod Buffett' [REDACTED]
Cc: Joy Walker <joy.walker@nirc.gov.nf>
Subject: RE: Draft 2018 02 27 Audit Committee Meeting Minutes

Thanks Kelly – if there is time to alter, I believe we should have recommendations for Items 3, 5.2, 6.2 and 6.3 along the following

Recommendation: Moved say Kelly and I “That Council note the information” It then highlights that Council has actually considered the matter.

Best wishes Chris

From: [REDACTED]
Sent: Sunday, 11 March 2018 9:30 PM
To: [REDACTED] 'Rod Buffett' [REDACTED]
Cc: 'Joy Walker' <joy.walker@nirc.gov.nf>
Subject: FW: Draft 2018 02 27 Audit Committee Meeting Minutes

Hi Chris and Rod,

Would you kindly review the attached draft minutes and advise of any comments please.

I note Joy’s timeframe below, as such would you kindly cc Joy with your response. Joy, if there are no changes suggested by Chris or Rod, they can be submitted as is.

Many thanks
 Kelly McFadyen

From: Joy Walker <joy.walker@nirc.gov.nf>
Sent: 11 March 2018 13:30
To: Kelly McFadyen [REDACTED]
Subject: FW: Draft 2018 02 27 Audit Committee Meeting Minutes

Good afternoon Kelly

Could you please advise if the draft minutes Becky took are to go to the March Council meeting.

The reports need to be with the GM by 12 NOON Monday 12 March 2018 for inclusion in the business paper.

Thanks
 Joy



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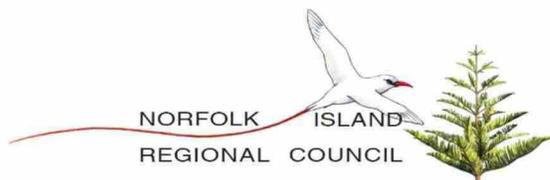
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From: Joy Walker
Sent: Friday, 9 March 2018 10:09 AM
To: Kelly McFadyen [REDACTED]
Subject: FW: Draft 2018 02 27 Audit Committee Meeting Minutes
Importance: High

Good morning Kelly,

Can you please advise on the status of these draft minutes.
They need to go to the March 2018 Council meeting, which means I need to have them to the GM in Info Council next week.

Thanks
Joy



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From: Becky Nobbs
Sent: Friday, 9 March 2018 10:02 AM
To: Joy Walker <joy.walker@nirc.gov.nf>
Subject: FW: Draft 2018 02 27 Audit Committee Meeting Minutes

Hi Joy,
Just a follow up / wondering if Kelly Mc had responded to minutes and/or wanted any changes made? Happy to assist if needed, thanks,
Becky

From: Becky Nobbs
Sent: Friday, 2 March 2018 12:29 PM
To: Joy Walker <joy.walker@nirc.gov.nf>
Subject: Draft 2018 02 27 Audit Committee Meeting Minutes

Hi Joy,
Please find attached the Draft 2018 02 27 Audit Committee Meeting Minutes, Kelly McFadyen's attention.
Thanks,



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