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**From:** s22  
**Sent:** Friday, 1 May 2015 11:48 AM  
**To:** 'Alison Cook'  
**Subject:** FW: CCGT - Milestone 1 Report - Funding Agreement CDG021 [SEC=UNCLASSIFIED]

Hi Alison,

We have assessed your report and I'm writing to resolve a few issues before we can complete the assessment and release the first payment.

I noted that you have provided invoices as evidence for completion of procurement process, confirmation of final costs and the order of hardware and software.

- Date milestone one was achieved;
- Procurement Contract/s other than the invoices;
- Documentary evidence for total final costs other than the invoices;
- List of Invoices totalling \$372,506 for the stated committed expenditure (Please note that the amount reported under Committed Expenditure should be for tax invoices on hand to be paid prior to submission of the next report (further advice on this is available on page 5 of Progress Report 1));

If there is anything that I can do to assist with this, please do not hesitate to contact me.

Thanks and regards s22

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**From:** s22  
**Sent:** Thursday, 30 April 2015 2:58 PM  
**To:** 'Alison Cook'  
**Subject:** RE: CCGT - Milestone 1 Report - Funding Agreement CDG021 [SEC=UNCLASSIFIED]

Hi Alison,

Thanks for sending this report through. The report is being assessed and you should hear from the Department shortly.

Regards,

s22

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**From:** Alison Cook [mailto:[alison.cook@ccgt.com.au](mailto:alison.cook@ccgt.com.au)]  
**Sent:** Wednesday, 29 April 2015 4:25 PM  
**To:** s22  
**Cc:** Greg Best  
**Subject:** CCGT - Milestone 1 Report - Funding Agreement CDG021

Good afternoon,

Please find attached the first progress report on Milestone 1 for funding agreement CDG021 along with the following attachments:

- Invoices along with one purchase order to demonstrate the procurement process has been completed with all final costs confirmed
- Photo demonstrating the progress of the solar installation as at 30 March 2015
- Tax invoice for the first milestone payment

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The asset register has been completed as at 31 March 2015 to show the items that we have either partially or fully purchased using our own funds, with the view that we will be utilising the programme funds once received to pay for these items.

In order to maintain the timeframes of the project and ensure the completion milestone is met the decision to temporarily fund these items was made by management in consultation with your office.

If you have any questions or require any further information please feel free to either contact myself or our General Manager, Mr. Greg Best.

Kind Regards,

**Alison Cook**  
Operations Manager

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